

# **LOYOLA COLLEGE (AUTONOMOUS)**

**CHENNAI-600034.**



**IQAC REPORT(14-15)**

## Internal Quality Assurance Cell (IQAC)

### Annual Report- 2014-15

#### **Greetings!**

As a post-accreditation quality sustenance measure as prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) under the auspices of the Loyola College in 2003. Ever since the inception of IQAC, it has been an integral part of the college works towards realizing the goals of quality enhancement by developing a system for conscious, consistent and catalytic improvement in different aspects of functioning of the college.

The IQAC assures the stakeholders i.e., students, parents, teachers, staff, Management, funding agencies and society in general - of the accountability and transparency in the quality management system of the institution and its concern for ensuring quality of education being imparted.

**Staff Orientation for Newly joined and Junior Staff Organized by  
IQAC and School of Human Excellence  
13<sup>th</sup> – 14<sup>th</sup> June, 2014**



- ❖ **Prof.S.Arockiasamy Chair Person LIBA Placement Cell explaining Professional Ethics for teachers.**



- ❖ **Characteristics of Jesuit Pedagogy: Rev. Fr. V. Henry Jerome S.J., Dean of School of Human Excellence.**



- ❖ **The Composition of Loyola Students and Teaching at Loyola College – Challenges, Expectations: Dr. S. Albonse Raj, Vice-Principal (Administration)Shift – I**



- ❖ **Student Development at Loyola: Dr. Bernard D' Sami, Director, Loyola Outreach.**



- ❖ **Importance of Research Initiatives – Writing Articles, Presenting Papers and Research Focus: Dr.S.Vincent, Dean of Research.**

## General Staff Orientation

Organized by IQAC and School of Human Excellence

16th – 17th June, 2014



- ❖ **Welcome & introducing new officials: Rev. Dr. G. Joseph Antony Samy, S.J., Principal.**



- ❖ **Rector's message: Rev. Fr. A. M. Jayapathy Francis SJ, Rector.**



- ❖ **Innovate and Excel: Padma Shri T. N. Manoharan, Chartered Accountant & former president of Institute of Chartered Accountants of India.**



- ❖ **Individual and Collective Responsibilities towards College of Excellence: Dr. Ganesh L S, Professor & Dean, IIT, Madras.**



- ❖ **Outcome Based Teaching – Dr. Edamana Prasad, Associate Professor, Department of Chemistry, IIT Madras.**



- ❖ **Academic Integrity to strive for Excellence: Rev. Dr. Jerry Rosario, S.J. Theologian, Pastor, Writer, Social Activist and a Civil Lawyer.**

# **ADMINISTRATIVE STAFF ORIENTATION ON ADMINISTRATIVE EXCELLENCE**

**Organized by IQAC and School of Human Excellence**

**5<sup>th</sup> July 2014**



- ❖ **Welcome & Dynamics of Orientation: Rev. Dr. M. Albert William, S.J., Secretary.**



- ❖ **Greetings & Message: Rev. Dr. G. Joseph Antony Samy, S.J., Principal.**



- ❖ **Rector's Message: Rev. Fr. A.M. Jayapathy Francis, S.J., Rector.**



- ❖ **Collaborate, Create & Connect to Excel in Excellence by Rev. Dr. Jerry Rosario, S.J.**



- ❖ **Building a culture of Professional Excellence- Discussion. (Best Practices, Thrusts, concerns and Needs) - Moderated by: Rev.Fr. Henry Jerome, S.J. Dean of School of Human Excellence.**



- ❖ **Partnering with Administrators for Administrative Excellence. Mr. L. M. Xavier, Secretary to Director, LIBA**



# Open Forum

6<sup>th</sup> August 2014 & 21<sup>st</sup> January 2015

The first Open Forum for the academic year 2014-15 was conducted on 6<sup>th</sup> August, 2014. 121 Students from Shift-I and 113 students from Shift-II attended the Open forum.

The second Open Forum for the academic year 2014-15 was conducted on 21<sup>st</sup> January 2015. 87 students from Shift-I and 98 students from Shift-II attended the Open Forum. Both sessions of the Open Forum was overlooked by the Secretary, Principal, Deputy Principal, Vice Principals, Deans, Hostel Directors and officials of the college.

General concerns were raised by the students from both shifts to the management and proper steps have been taken to resolve them.

**All India Survey on Higher Education:** The report for the All India Survey on Higher Education was submitted on 2<sup>nd</sup> September 2014.

**AQAR:** The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 4<sup>th</sup> September 2014.

## Inauguration of Springboard – Leadership Program for QC Members 12<sup>th</sup> September 2014

Spring Board is a leadership programme for developing leadership skills of the Quality Circle members. This is an inter-collegiate between Loyola and Stella Maris Collages. Three sessions on leadership skills were organized to train the students leaders with leadership skills.

The Inauguration of Quality Circle and Springboard-Leadership Programme on 12<sup>th</sup> September 201, guest address Parag Kapadia , Founder Proprietor - Kapital Konnect.

The second sessions of Springboard was on 10<sup>th</sup> December 2014 - Prof.A. Victor Valan Arasan and Prof.S. Peter from School of Human Excellence.

The third session of Springboard was on 23<sup>rd</sup> January 2015 on Transformational Leadership by Mr.Pradeep Rajadas founder of social.in.

# **Celebration of College of Excellence**

**September 27<sup>th</sup>, 2014**

The IQAC organized the Celebration of College of Excellence Status on 27<sup>th</sup> September, 2014. Prof.H.Devaraj, Vice Chairman, UGC. Graced the occasion with his presence. The celebrations consisted of various cultural programmes, fun activities, games and stalls for the members of staff and their family to share this joyous occasion with the college. The occasion concluded with a dinner for the staff and their families.



## **Staff Assessment** **2014-15**

The First Staff Assessment for the academic year was conducted on 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> October 2014 and on 13<sup>th</sup> October for Defaulters.

The Second Staff Assessment and the Exit Poll for Final Year Students for the academic year was conducted on 19<sup>th</sup> and 20<sup>th</sup> March 2015 and on 23<sup>rd</sup> March 2015 for Defaulters.

## Administrative Staff Orientation

17<sup>th</sup> November, 2014

An orientation program for the Administrative staff of the college was conducted by the IQAC in collaboration with the Human Resources Team of Loyola College, this programme was initiated as an interactive exercise between all the administrative staff members and was welcomed vibrantly.



## **Neuro-Linguistic Programming (NLP)**

**6<sup>th</sup> and 7<sup>th</sup> February 2015**

The Neuro-Linguistic Programming was organized for the staff NLP has been one of the most preferred and powerful training programmes for personal and institutional use. It gives a set of skills that can be used practically for various positive advantages and to influence positively the situations and people. The participants were trained to develop Effective Communication skills, Inter personal and rapport Building skills, Practical tools to manage their emotional state, Effective ways to positively influence people. Conducted by Prof. Arul Raja from St. Joseph Institute of Business Administration. He teaches Business Ethics and Business Law.



## **Open Forum for Women Students**

**February 19<sup>th</sup> 2015**

A session of Open Forum was organized by the IQAC exclusively for the women students of the college to raise their concerns and issues with the management of the college. The sessions was overlooked by the Secretary, Principal, Deputy Principal, Vice Principals, Dean and Deputy Dean of Women Student, Women's Hostel Director and other officials. The women students addressed their concerns the faced on the campus and in the hostel and their queries were answered for an appropriate action was taken on the same.



**Week and India Today Survey:** The Week Survey Was submitted on 8<sup>th</sup> April 2015. The India Today Survey for Best College Ranking in Arts, Commerce and Science was submitted on 16<sup>th</sup> April 2015.

Internal Quality Assurance System is a step towards Excellence. The IQAC of Loyola organises orientation programmes for faculty, administrative staff and quality circle members. It conducts open forum to provide inter face between students and officials of the college. It conducts staff assessment and exit poll to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the college. It documents and reports various activities of the college for various higher education requirements. A continuous follow up has been made on infrastructural resources of the college to assure adequate, appropriate and better facilities to assure conducive and enabling environment for teaching, learning and research. Through all these measures IQAC happens to be one of the important components of the college which ensures quality and continuous improvement in all the units / aspects of the college. The IQAC places it on record its gratitude to the management, staff, students, funding agencies and parents for their support to the IQAC in fulfilling quality sustenance and maintenance at Loyola. A word of appreciation and thanks goes to Mr.Shane Aurel D'Rozario, Office Assistant of IQAC for his dedicated service to the office.

With Best Wishes.

**Dr.A.Xavier Mahimairaj**  
**Coordinator**  
**IQAC**