

LOYOLA COLLEGE
CHENNAI



hochschule
coburg university
of applied
sciences

MEMORANDUM OF COOPERATION

BETWEEN

LOYOLA COLLEGE, CHENNAI (INDIA)

AND

HOCHSCHULE COBURG (GERMANY)

This AGREEMENT Between Loyola College, Chennai, India and Hochschule Coburg University of applied Sciences. Hereby appear, on one hand, Rev. Dr. Boniface Jeyaraj, S.J. the Principal of Loyola College, Chennai addressed as Sterling Road, Nungambakkam, Chennai, 600034 and, on the other hand, Prof. Dr. Michael Poetzl, as President of Hochschule Coburg, addressed at Friedrich Streib Strasse 2, D 96450 Coburg, who declare their purpose of setting up cooperation relationships between the institutions they represent, especially regarding research and academic exchange, thus agreeing what follows:

PURPOSE OF THE COOPERATION

1. The purpose of this current specific agreement is to promote academic, scientific, research collaboration and cultural cooperation between Loyola college and Hochschule Coburg. This academic cooperation shall be developed through the Schools, Departments and Institutes to be appointed by both parties.
2. The referred to cooperation shall be carried out on a reciprocity basis, in accordance with each party's possibilities and experiences, for their mutual benefit.
3. Activities to be performed within the above described cooperation scope may include, among others, and according to the appearing institutions, those ones that are detailed below:

- a. Joint development of academic and research activities, in those areas of common interest.
 - b. Faculty and researchers exchange for the development of those activities detailed in the above clause.
 - c. Exchange of information and scientific papers.
 - d. Exchange of regular under graduate and post graduate students, with the purpose of having them take part in specific courses and activities.
 - e. Combined seminars or conferences joint organization.
 - f. Joint development of distant-based educational activities.
4. In order to carry out the activities that have been outlined under the preceding number three clause, both parties shall create joint projects, to be legalized through the attachments to this current agreement, which, in turn, have to be subscribed by the undersigned authorities or, if such is the case, by those persons to be authorized for such purpose by them, within the frame of their legal and regulatory powers. These attachments shall specify objectives, both parties' responsibilities, the necessary resources – including the financial ones – chronogram, and the way of assessing what has been done.

DURATION

5. This current agreement will be in force over a *five-year-period*, starting from the date of the signature of both institutions. It may be automatically renewed for similar time periods, unless either of the parties tells the other its will of not having such agreement renewed, with at least a month advanced written notice with respect to the course current status expiration date. Anyhow, the activities that are in progress by the time the agreement is brought to an end have to be completed, unless otherwise stated.

COMMITMENT

6. This current specific agreement does not imply, by itself, disbursements or financial compromise for either of the parties. Therefore, both parties declare that, as future joint activities stated by this document may demand it, and that in turn may bring about the signing up of further attachments, they will do their best to obtain the necessary financial resources in order to meet such joint purposes.
7. This current agreement does not limit, nor exclude at all both parties' rights to sign up similar agreements with other institutions.
8. Likewise, the appearing parties commit themselves to solve by mutual consent all disagreements that may arise between them when applying this document.

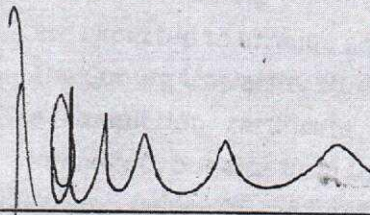
STUDENTS EXCHANGE

9. In order to further strengthen the cooperation between the two institutions we hereby agree to establish the following reciprocal student exchange program based upon principles of mutual benefit.
10. The International Office of HOCHSCHULE COBURG and the Office of International Programme IN LOYOLA COLLEGE shall be the offices responsible for the administration of this exchange program.
11. Each institution may exchange up to 5 full year students, including undergraduate and graduate students. The number of exchange students may be modified by mutual agreement. Two students enrolling for one semester each will be equivalent to one student enrolling for one year.
12. Participating students shall be enrolled as full-time and non-degree students undertaking research or taking courses at the host institution. The normal length of the stay of exchange students will be one semester or one academic year. The students shall not stay longer than 12 months.
13. Participating students will be selected by their institution on the basis of the following criteria:
 - a. The students selected, should have completed at least one year full-time study at the home institution
 - b. They should have excellent academic record
 - c. They should meet all admission or specific requirements of the home institution and host institution
14. Participating students nominated by the home institution will generally be accepted by the host institution. The host institution shall provide formal letters of admission and other documents for the students to enroll and study in the host institution.
15. Participating students shall be subjected to the rules and regulations of the host institution. They will also have the rights and privileges enjoyed by all students in the host institution.
16. Participating students shall enrol at the home insitution and they shall be exempt from paying tuition, application, and academic fee to the host institution

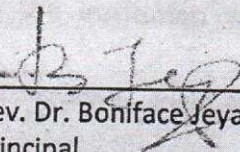
17. Each institution shall make every reasonable effort to arrange the students to suitable accommodation and to provide advice. The participating students shall be responsible for their own food, accommodation, travel, books, transportation, passports, visas, insurance, and personal expenses.
18. The host institution shall provide the students appropriate assistance in registration, campus life, cultural adjustments, language, and local custom that may arise.
19. The host institution shall provide the students with the necessary documents and information for visa purpose in accordance with current laws, although it is the responsibility of the individual student to obtain a visa in a timely manner.
20. At the end of the exchange program, the host institution should send the home institution an official transcript of credits for the participating students. Any academic credit that the students receive from the host institution may be transferred back to the home institution in accordance with procedures determined by the home institution.
21. Each institution reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of established regulations. The dismissal of a participant shall not abrogate the agreement for the arrangements regarding other participants.
22. Upon completion of the exchange term at the host institution, the participating students must return to their home institution. The extension of stay shall only be authorized by the home institution.
23. This agreement is subjected to revisions, renewal and/or cancellation by mutual written consent. But the students who have commenced at either institution at the date of termination may continue to complete their study.

SIGNATORY

24. Rev. Dr. Boniface Jeyaraj in his legal capacity to represent Loyola College, Chennai has been established under Society of Jesus which appoints him the principal of the institution and Prof. Dr. Michael Poetzl legal capacity to represent Hochschule Coburg has been established under the board of directors. As evidence of their agreement, the undersigned subscribe two copies of this document, in English.



Prof. Dr. Michael Pötzl
President
Hochschule Coburg, Germany
Date: _____



Rev. Dr. Boniface Jeyaraj, S.J
Principal
Loyola college, Chennai
Date: 24/02/2011
Principal
LOYOLA COLLEGE
CHENNAI-600 034

Commitment Bachelor Plus Program
International Social Work and Development

1. Coburg Students of Social Work and Development studies would come for their theoretical studies to Loyola College School of Social work from November to April in the even semester of the year.
2. The duration of the internship of students from Coburg will be from February/March to August/September of the calendar year. (26 weeks)
3. Loyola College and Coburg University of applied sciences have agreed that each Coburg student, willing to come and study at Loyola College will pay 150 Euros per month to Loyola College for accommodation expenses in case the Coburg students live on the Loyola Campus.
4. In case the Coburg University students want to stay outside Loyola College Campus, they are expected to arrange accommodation in consultation with Loyola College.
5. The Coburg University students, at the end of Internship programme, are expected to get a completion certificate not only from the institution where they will be doing Internship, but also from Loyola College.
6. Coburg university of applied sciences recommends their students to live on Loyola Campus.
7. Possible additional costs for excursions, field visits, material Coburg students have to reimburse to Loyola College.

FACULTY EXCHANGE

During the execution of Bachelor Plus Program there is foreseen a exchange of faculty members of both institutions. The time frame and program will be defined together by both the parties. In case of Coburg lecturers coming to Loyola College this will be financed by Coburg university. In case of Loyola lecturers coming to the university of applied sciences Coburg, there is a scholarship for one Loyola faculty member for a period of 14 to 30 days. The scholarship is 60 Euros daily, or 1800 Euros for a period of 24 days according to the rules of DAAD as of February 2011.

Prof. Dr. Michael Pötzl
President
Hochschule Coburg, Germany

Date: 15/03/2011

Rev. Dr. Boniface Jeyaraj, S.J
Principal
Loyola college, Chennai

Date: 24/02/2011

Principal
LOYOLA COLLEGE
CHENNAI-600 084