

Loyola College (Autonomous) Chennai - 34
General Teaching staff orientation
15th & 16th June, 2015

15.06.15

Programme Schedule:

Master of Ceremony: Prof.Chitra Regis

08.00 to 08.15: Registration

08.15 to 08.45: Invocations

08.50 to 09.50: Academic year Inauguration

08.50 to 09.10: The Rector's Address: Rev.Fr.A.M. Jayapathy Francis,S.J. Rector.

09.10 to 09.30: Introducing the new staff members and felicitation –

- Rev.Dr.S. Lazar,S.J. Secretary.

09.30 to 09.50: Introducing the new officials and felicitation

- Rev.Dr. G.Joseph Antony Samy,S.J. Principal.

09.50 to 09.53: *Introducing the guest speaker: Prof: Ramamurthy, Deputy Principal.*

09.53 to 09.54: Honouring the guest – Bouquet: Dr.A.Marcus – Dean of Arts

Memento: Dr.R.Ravindhran – Dean of Research

09.54 to 11.00: Inaugural Address: "**Desired Learning Focus**": **Dr. K. Kesavasamy,**

The Head, Academic Interface Programme, TCS.

11.00 to 11.15: Interaction.

11.15 to 11.45: Coffee Break

11.45 to 11.47: *Introducing the guest speaker: Prof.S.Pencier - Vice – Principal (Shift I).*

11.47 to 11.48: Honouring the guest –

Bouquet: Dr. M. George Johnson – Head, Department of

Chemistry.

Memento: Prof. .J. George Fernandaz – Vice Principal Shift-II.

11.48 to 12.45: "**Innovative pedagogical techniques in higher education**":

Mr.Sridhar Ganesh, The Chairperson, Management Development Centre,

LIBA.

12.45 to 13.00 : Interaction.

13.00 to 14.00: Lunch Break


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Afternoon Programme Schedule:

14.00 to 14.30: ERP and Attendance System: Prof.G.Ramamurthy,
Deputy Principal, Loyola College.

14.30 to 15.00: College Web Site: Dr.K.S.Antonymsamy, Chief Editor and Coordinator, WEPRO

15.00 to 15.05: *Introducing the guest speaker: Dr.S.Vincent, Director LIFE*

15.05 to 15.06: Honouring the guest –
Bouquet: Dr. Vimala Kumari Kalaiarasi
Head Department of Adv.Zoology
Memento: Dr.A.Xavier Mahimairaj, IQAC Coordinator.

15.06 to 15.40: Higher Education and Research – Innovation and Intellectual

Property Rights:

Dr.Michael Arul Das,

Former Head, Department of Endocrinology, University of Madras.

15.40 to 16.15: **Major and Minor Projects: Process and Funding Sources:**
Dr. S.Vincent – Director LIFE.

16.15 to 16.30: Interaction

16.30 : Tea and Bye


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Programme Schedule:

Master of Ceremony: Prof. Rennita (Human Excellence)

8.15 : Prayer Dr. D. Mary Swornambal, Department of Tamil.

8.30 : Recap: Prof. S. Venkatalakshmi, Department of Computer Science.

8.40 : *Introducing the Guest Speaker: Prof. Alex Parimalam, Dean of Students.*

8.40 to 8.41: Honouring the guest –

Bouquet: Prof. Jerald Inico – Deputy Dean of Students

Memento: Dr.D. Florence Isido – Dean of Women Students

08.41 to 09.40 : **Striving Towards Professional Excellence:**

Dr.I.Thiagarajan, Professor & Dean of part time Programme,

LIBA.

09.40 to 09.50: Interaction.

09.50 to 10.00: Initiating Group Discussion

Rev.Fr.Henry Jerome,S.J. Dean School of Human Excellence.

10.00 to 11.15: Group Discussion

11.15 to 11.40: Coffee Break

11.40 to 13.00: Presentation of GD Reports

Moderator: Prof. Eugene, Head of Department of Economics.

13.00 to 14.30: Lunch

14.30 to 15.30: Department Meeting (Venue: Department)

15.30 to 16.00: Tea

16.00 to 16.30: Concluding Session. (Rev.Fr.Principal)

16.30 to 16.35: Announcements: Vice Principal – Shift -1

16.35: National Anthem

16.36: Bye


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Internal Quality Assurance Cell (IQAC)

Annual Report- 2015-16

As a post-accreditation quality sustenance measure as prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) under the auspices of the Loyola College in 2003. Ever since the inception of IQAC, it has been an integral part of the college works towards realizing the goals of quality enhancement by developing a system for conscious, consistent and catalytic improvement in different aspects of functioning of the college.

The IQAC assures the stakeholders i.e., students, parents, teachers, staff, Management, funding agencies and society in general - of the accountability and transparency in the quality management system of the institution and its concern for ensuring quality of education being imparted.

Staff Orientation for Newly joined and Junior Staff Organized by IQAC and School of Human Excellence 8th – 12th June, 2015



Day 1 (08.06.2015) Inauguration & Prayer



**History of Loyola College, Glories of Loyola, Roots, Heroes and Vision.
-Rev.Dr.G.Joseph Antony Samy,S.J.–Principal**



**Governance system – Faculty training, Evaluation and tenure
– Rev.Dr.S.Lazar – Secretary**



Rector's Address
-Rev.Fr. A.M. Jayapathy Francis,S.J – Rector



Philosophy and characteristics of Jesuit Pedagogy - Rev.Fr.Ignacimuthu,S.J.



Social consciousness and higher education. Rev.Dr. Emmanuel, S.J. – Director – AICUF

Day – 2 (09.06.2015)



**Teacher as a facilitator, Motivator and Enabler.
Rev.Dr.M.Albert William,S.J.**



**Academic Integrity – Striving Towards Professional Excellence
Dr.S.Albones Raj**



**Reaching out to Students for Outcome based teaching.
Dr.Francis Jose, Associate Professor,
Dept. of Commerce.**

Day 3 (10.06.2015)



Day – 3 Educational Psychology,- Rev. Dr. Emmanuel Arockiam, S.J



**Dealing with psychological needs of students – Tips for staff.
- Rev. Dr. Emmanuel Arockiam, S.J.**



**Is Social Media harming our mental health?
Moderator - Rev. Fr. V. Henry Jerome, S.J. . Dean – School of Human Excellence**

Day – 4 (11.06.2015)



Time Management.-Rev.Dr.G.Lawrence Amalraj,S.J.



**Testing and Evaluation
Rev. Dr.S.Arockiasamy**

Day – 5 (12.06.2015)



**Enhancing the research profile through minor/major projects.
Session 2 - Minor/Major Project Proposal writing, Dr.R.Ravindran –Dean of Research**



Link Between Teaching & Research – Dr.A.Xavier Mahimairaj, IQAC Coordinator

Staff Orientation Programme:

IQAC in collaboration with School of human excellence organised two days orientation programme to newly recruited and junior staff on 16th and 17th June, 2015. Staff were orientated by the experts from the other institutions and officials of the college on various aspects of academic theme to orient and motivate the staff to sensitise them with new teaching methodologies and avenues for research.



**Inaugural Address: "Desired Learning Focus"
Dr. K. Kesavasamy, The Head, Academic Interface Programme, TCS.**



Innovative Pedagogical Techniques in Higher Education
Mr.Sridhar Ganesh, The Chairperson, Management Development Centre, LIBA



**Higher Education and Research – Innovation and Intellectual
Property Rights: Dr.Michael Arul Das, Former Head,
Department of Endocrinology, University of Madras**



**Striving Towards Professional Excellence
Dr.I.Thiagarajan, Professor & Dean of part time Programme, LIBA**



Group Discussion During General Staff orientation

Open Forum

25th August 2015 & 21st January 2015

The first Open Forum for the academic year 2015-16 was conducted on 25th August, 2015. 129 Students from Shift-I and 101 students from Shift-II attended the Open forum.

The second Open Forum for the academic year 2015-16 was conducted on 19th & 20th January 2016.

102 students from Shift-I and 142 students from Shift-II attended the Open Forum. Both sessions of the Open Forum was overlooked by the Secretary, Principal, Deputy Principal, Vice Principals, Deans, Hostel Directors and officials of the college.

General concerns were raised by the students from both shifts to the management and proper steps have been taken to resolve them.



Loyola Award 2014

IQAC has organized the college function to confer the Loyola Award on 15th September, 2016, to P.Sainath, a distinguished journalist in recognition of his yeoman service in reporting agrarian crisis.



All India Survey on Higher Education: The report for the All India Survey on Higher Education was submitted on 8th October 2015.

AQAR: The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 10th October 2015.

Inauguration of Springboard – Leadership Program for QC Members 26th August 2015

Spring Board is a leadership programme for developing leadership skills of the Quality Circle members. Four sessions on leadership skills were organized to train the students leaders with leadership skills.



The Inauguration of Quality Circle and Springboard-Leadership Programme on 26th August, 2015, guest address Mr. Madhava Priyan – Head – HR & Organizational Development Flyjac Logistics Private Limited on the topic *Discover A Leader in You*.



The second sessions of Springboard was on 28th September 2015 - Mr. Parag Kapadia, Management Advisor and Mentor, Kapital Konnect on the topic *Creating Winning Ideas*.



The third session of Springboard was on 21st January 2016 on *Emotional Quotient for Effective Leadership* by Mr. Prince, Ms. Yazini and Ms. Christina, Counsellors of the College.



The fourth session of Springboard was conducted on 5th, March,2016 by Dr.A.Xavier Mahimairaj, Coordinator, IQAC. On the topic *Leadership for Social Change*.

Workshop on Soft Skills



During the second day of the international conference organized by school of human excellence, the workshop on soft skill was organized by the IQAC. 42 participants from various colleges attended the programme. It gave them an orientation and hands on experience in developing soft skill programmes at UG and PG level integrated with curriculum.

Staff Assessment **2015-16**

The First Staff Assessment for the academic year was conducted on 5th and 6th October 2015 and on 7th October for Defaulters.

The Second Staff Assessment and the Exit Poll for Final Year Students for the academic year was imitated and done online through ERP, where the students could do the Staff Assessment and Exit Poll online during the specified days. Since this was the first time the assessment was done online, an initial pilot test phase was conducted with the class representatives before initiating the assessment full scale to all the students. Being the first time we also left the portal open to ensure the students were able to complete the Assessment and Exit Poll without any hassles.

NIRF - National Institutional Ranking Framework Details of our college was submitted to Ministry of Human Resource Development on 20th January 2016.

Staff Appraisal: An appraisal program was exercised for the Staff appointed from 2013-14, they were evaluated by their peers, HOD/Coordinators and Jury team. These scores along with the scores from the Student appraisal of the staff was submitted to Rev.Fr.Secretary on 17th, March, 2016.

Stock Verification 2015-16: Stock Verification was conducted for the Departments of Arts and Commerce on 11th April, 2016 and for Departments of Science Disciplines and Outreach on 12th April, 2016.

Week and India Today Survey: The Week Survey Was submitted on 6th April 2016. The India Today Survey for Best College Ranking in Arts, Commerce and Science was submitted on 11th April 2016.

Internal Quality Assurance System is a step towards Excellence. The IQAC of Loyola organises orientation programmes for faculty, administrative staff and quality circle members. It conducts open forum to provide inter face between students and officials of the college. It conducts staff assessment and exit poll to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the college. It documents and reports various activities of the college for various higher education requirements. A continuous follow up has been made on infrastructural resources of the college to assure adequate, appropriate and better facilities to assure conducive and enabling environment for teaching, learning and research. Through all these measures IQAC happens to be one of the important components of the college which ensures quality and continuous improvement in all the units / aspects of the college. The IQAC places it on record its gratitude to the management, staff, students, funding agencies and parents for their support to the IQAC in fulfilling quality sustenance and maintenance at Loyola. A word of appreciation and thanks goes to Mr.Shane Aurel D'Rozario, Office Assistant of IQAC for his dedicated service to the office.

With Best Wishes.

Dr.A.Xavier Mahimairaj
Coordinator
IQAC

Loyola College (Autonomous) Chennai - 34
Newly Joined and Younger Staff Orientation Schedule

6th to 10th June 2016, Venue LS Hall

Program Schedule Day 4

9th June 2016

- 9:00-10:00 : Testing and Evaluation,
-Prof.S.Pencier, Vice Principal, Shift-I.
- 10:00-10:30 : Governance System – Faculty training,
Evaluation and tenure. – Rev.Dr.S.Lazar,S.J., Secretary
- 10:30-11:10 : Principal’s Address
- Rev. Dr. M. Arockiasamy Xavier, S.J., Principal.
- 11:10-11:30 : Coffee Break
- 11:30-1:00 : Enhancing the Research Profile through
Minor/Major Projects,
Dr.R.Ravindhra, Dean of Research, Loyola College.
Dr.M.Arumugam, University of Madras.
- 1:00-2:00 : Lunch Break
- 2:00 - 4:00 : Research and Consultancy – Social Relevance and
Intellectual Property Rights (IPR)
Science: Dr. D. Sudarsanam – Adv.Zoology
Arts: Dr. P. Mary Vidya Porselvi – English


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Internal Quality Assurance Cell (IQAC) - Annual Report- 2016-17

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The IQAC assures the stakeholders i.e., students, parents, teachers, staff, Management, funding agencies and society in general - of the accountability and transparency in the quality management system of the institution and its concern for ensuring quality of education being imparted.

Staff Orientation for Newly joined and Junior Staff Organized by IQAC and School of Human Excellence

6th – 10th June, 2016



Rector's Address – Rev.Fr.A.M.Jayapathy Francis,S.J.



Jesuit Vision of Education – Rev.Dr.Thomas Amirtham,S.J., Campus Treasurer



Effective Teaching and Learning - Dr.A.Xavier Mahimairaj – Coordinator IQAC



Day 2 (7th June 2016)

Teaching for Transformation - Rev.Dr. Emmanuel, S.J. – Director – AICUF



Emotional Quotient for Teachers – Mr.J.Prince – Student Counselor Loyola College.



Day 3 (8th June 2016) Workshop on using “Smart Board” – Dr.Joe G.M. Jesudurai, Dean of Science



Understanding Today's Youth - Ms.D.Yazini, Student Counselor Loyola College.



Day 4 (9th June 2016) Testing and Evaluation -Prof.S.Pencier, Vice Principal, Shift-I



Governance System – Faculty training, Evaluation and tenure. – Rev.Dr.S.Lazar,S.J., Secretary



Principal's address - Rev. Dr. M. Arockiasamy Xavier, S.J.



**Dr.R.Ravindhran, Head,
Department of Plant Biology & Biotechnology**



**Dr.M.Arumugam,
University of Madras**

Enhancing the Research Profile through Minor/Major Projects



**Dr. D. Sudarsanam Associate Prof
Department of Adv. Zoology & Biotechnology**



**Dr. P. Mary Vidya Porselvi Asst. Professor
Department of English**

Research and Consultancy – Social Relevance and Intellectual Property Rights (IPR)

Research Experience Sharing



Day 5 (10th June 2016) Student Centered Learning, Methodologies and Competencies

Prof. S. Alex Parimalam, Dean of Students

IQAC in collaboration with School of human excellence organized two days orientation programme to newly recruited and junior staff on 6th and 10th June, 2016. Staff was orientated by the experts from the other institutions and officials of the college on various aspects of academic theme to orient and motivate the staff to sensitize them with new teaching methodologies and avenues for research.

Academic Staff Orientation 14th & 15th June, 2016:



Day-1 Invocations – Rev.Fr.A.Louie Albert,S.J. and Brothers of Berchmans Illam



Officials lighting the lamp as a mark of inauguration of the Academic Year 2016-17



Rector's Address: Rev.Fr.A.M. Jayapathy Francis,S.J.



Introducing the new staff members and officials: Rev.Dr.S. Lazar,S.J. ,Secretary



Principal's Address: Rev.Dr.M.Arockiasamy Xavier ,S.J.



Deputy Principal's Address: Dr.Fatima Vasanth



Panel Discussion: Sharing of stakeholders on students centrality in Loyola

Moderator: Rev.Fr.Henry Jerome,S.J. , HOD, Loyola Outreach



Mr.Balakrishnan, Parent



Ms.Ashwini, Alumni



Student: Mr.Kevin



Student: Mr.Arun Prashanth



Dynamics of Orientation : Dr.A.Xavier Mahimairaj, Coordinator IQAC



Group Discussion



Collating the group reports for panel discussion on 15th June,2016



Day -2 Prayer



Presentation of Group Reports



Summing up with concluding insights: Dr.Fatima Vasanth, Deputy Principal



Secretary's address: Rev.Dr.S. Lazar,S.J.



Concluding speech with Thanks Note: Rev.Dr.M.Arockiasamy Xavier ,S.J. Principal

IQAC organized two days of orientation to all academic staff on 14th and 15th June, 2016 on the theme of Centrality of Students. Staffs were given an insight on the theme and divided it to groups for in depth deliberation on the theme. The suggestions and new approaches were collated and presented to the official's forum to take appropriate actions. One of the major outcomes of the orientation was revival of mentoring.

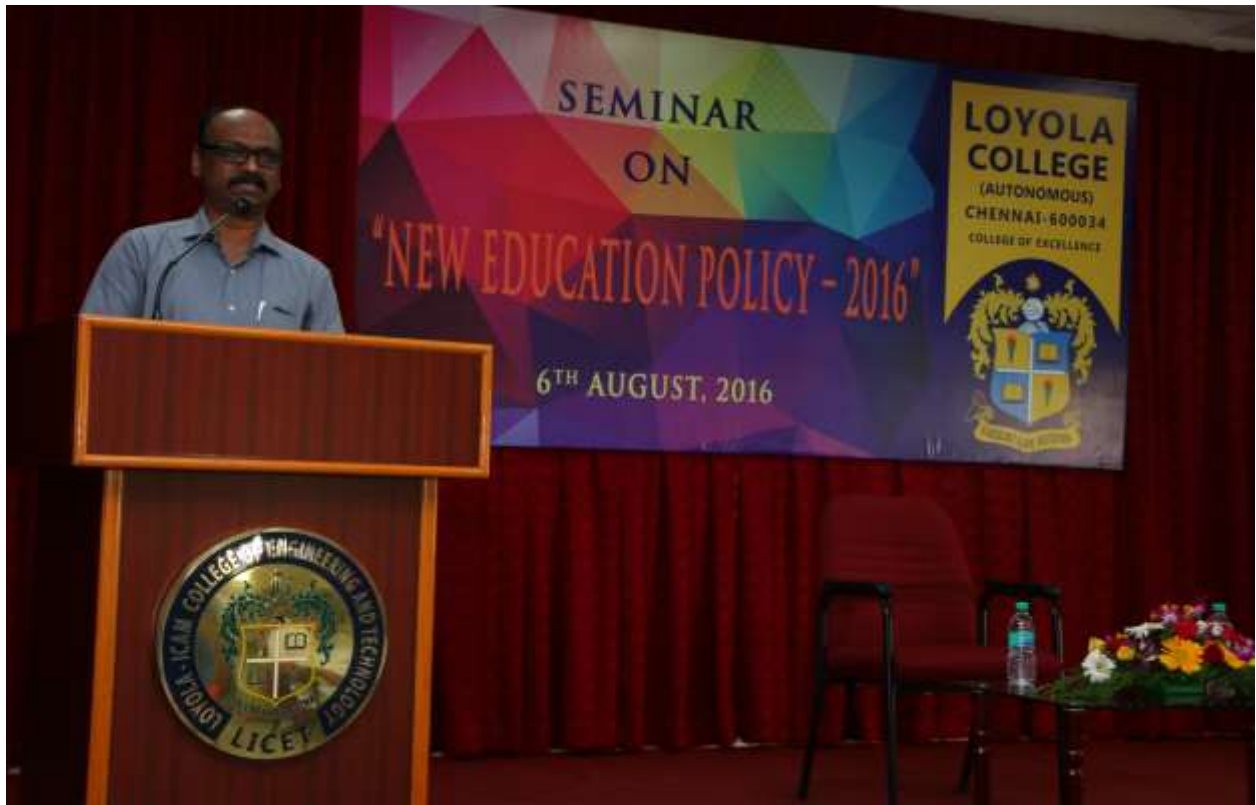
New Education Policy 6th August, 2016



Invocation – Brothers of Berchman’s Illam



Welcome address: Rev.Dr. M. Arockiasamy Xavier S.J., Principal.



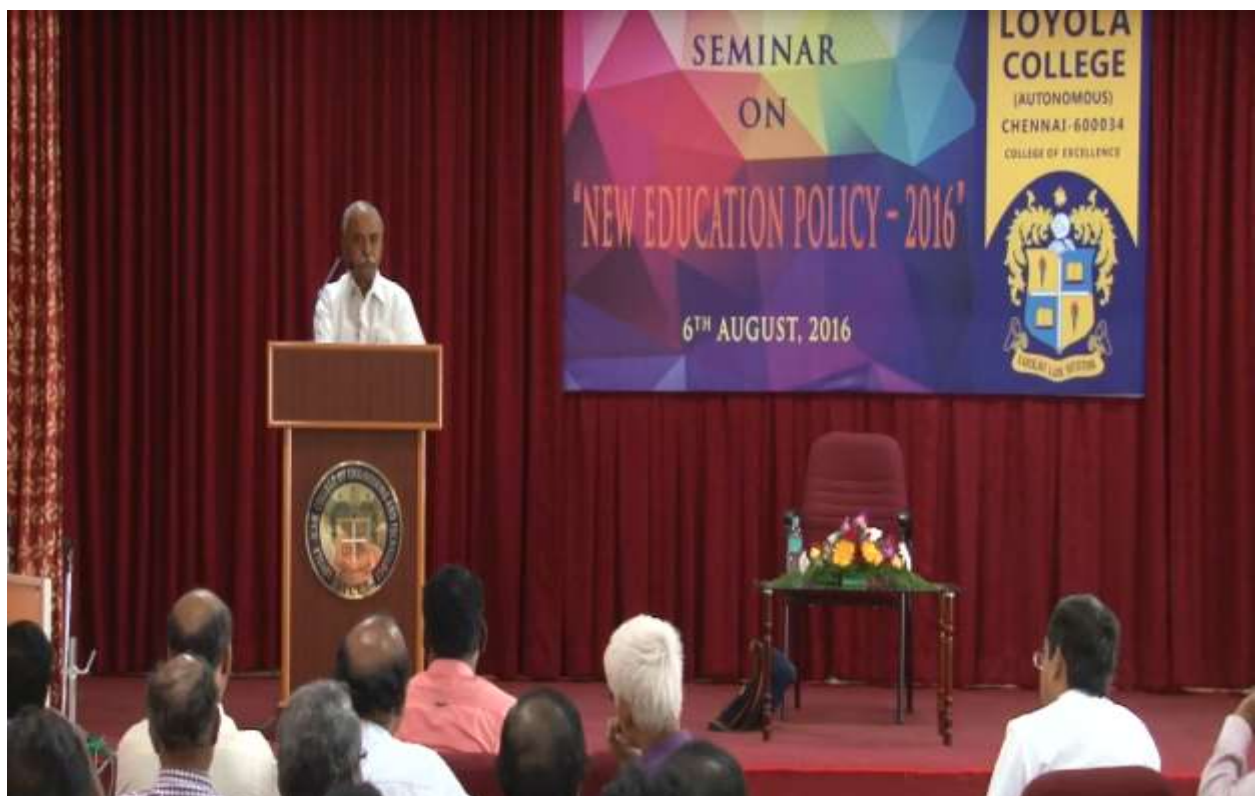
Dynamics of New Education Policy: Dr.A.Xavier Mahimairaj, Coordinator, IQAC



Higher Education in NEP: Prof. Venkatesh Athreya, Former Registrar, Bharathidasan University



Unpacking the NEP-2016: Mr. Prince Gajendra Babu, State Platform for Common School System, Tamil Nadu



Political Background of NEP : Mr.Ki.Venkatraman, Social Activist



How an education policy ought to be in contemporary India? Dr.V.Vasanthi Devi,Former Vice-Chancellor, Manonmaniam Sundaranar University



Summing up and words of gratitude: Prof. S. Devasahayam, School of Human Excellence

IQAC in collaboration with School of Human Excellence organized a one day seminar on New Education Policy on 6th August, 2016. Eminent speakers and activist were present for the seminar. The outcome of the seminar was sent to the Ministry of Human Resources Development after a press release.

Open Forum



Open Forum

Shift-1 : 131 Students Attended
Shift-2 : 212 Students Attended

30th August, 2016
Y.D. Hall







The first Open Forum for the academic year 2016-17 was conducted on 30th August, 2016. 131 Students from Shift-I and 212 students from Shift-II attended the Open forum.





The second Open Forum for the academic year 2016-17 was conducted on 2nd March, 2017. 83 students from Shift-I and 131 students from Shift-II attended the Open Forum. All officials of the college were present to listen to the queries of the students and provided the platform to have an interface between students and administrators.

General concerns were raised by the students from both shifts presented to the management and officials were asked to take appropriate actions. IQAC made the follow up on the action taken on the report of open forum and the action taken report was presented to the students.

E-Content Workshop for Staff – 31st September and 1st October 2016

IQAC organized a workshop on E-Content Development for Shift-I on 30th September and for Shift-2 on 1st October, 2016. This workshop primarily aims to sensitize the dynamics of E-content creation and produce a sample E-content in the form of short learning object. It specifically aims at developing the skills of writing for E-learning text and script for video lecture. Dr.P.Malliga, Associate Professor & Head, i/c, Centre for Educational Media and Technology, National Institute of Technical Teachers Training and Research, (NITTTR).



All India Survey on Higher Education:



The report for the All India Survey on Higher Education was submitted on 13th January, 2017.

**|Annual Quality Assurance Report (AQAR)
in Accredited Institutions**



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 29th September, 2016.

Inauguration of Springboard – Leadership Program for QC Members 22nd August 2016



Inaugurating The Quality Circle By Lighting The Traditional Lamp



Rev. Dr. M. Arockia Samy, S.J. – Principal, Addressing the students on the importance of the leadership program.



Dr. Vatima Vasanth – Deputy Principal, Addressing the students on the importance of motivation in terms of leadership.



Mr. Jesuraj Prince Jayachandran – Student Counsellor *On the Topic - Discover A Leader In You*



Mr. Jesuraj Prince Jayachandran, Interacting with the Students

Spring Board is a leadership programme for developing leadership skills of the Quality Circle members. Four sessions on leadership skills were organized to train the students leaders with leadership skills. The Inauguration of Quality Circle and Springboard-Leadership Programme on 22nd August, 2016, Rev. Dr. M. Xavier Arockiasamy, Principal inaugurated the session and Mr. Prince, Student Counsellor of Loyola College addressed the students on *Discover A Leader in You*. The second sessions of Springboard was on 16th February, 2017 - Mr. Parag Kapadia, Management Advisor and Mentor, Kapital Konnect on the topic Decision Making Skills. The third session of Springboard was on 15th March, 2017 by Dr. Bernard D Sami on *Leadership for Social change*.

Staff Assessment - 2016-17

The Staff Assessment was done on line by students through their portal from 10th to 20th October, 2016. The Staff Assessment and the Exit Poll for Final Year Students for the academic year was imitated and done online through ERP, where the students could do the Staff Assessment and Exit Poll online during the specified days from 27th March to 6th April, 2017.



INDIA RANKINGS 2017

NATIONAL INSTITUTIONAL RANKING FRAMEWORK

Methodology for Ranking of Academic Institutions in India



Ministry of Human Resource Development

NIRF - National Institutional Ranking Framework Details of our college was submitted to Ministry of Human Resource Development on 19th December, 2016.

Staff Appraisal An appraisal program was exercised for the Staff appointed from 2014-15, they were evaluated by their peers, HOD/Coordinators and Jury team. These scores along with the scores from the Student appraisal of the staff were submitted to Rev.Fr.Secretary on 31st March, 2016.

Stock Verification 2016-17: Stock Verification was conducted for the Departments of Arts and Commerce on 10th April, 2017 and for Departments of Science Disciplines and Outreach on 11th April, 2017.

Week and India Today Survey: The Week Survey Was submitted on 24th March, 2017. The India Today Survey for Best College Ranking in Arts, Commerce and Science was submitted on 15th February, 2017.

Internal Quality Assurance System is a step towards Excellence. The IQAC of Loyola organizes orientation programs for faculty, administrative staff and quality circle members. It conducts open forum to provide inter face between students and officials of the college. It conducts staff assessment and exit poll to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the college. It documents and reports various activities of the college for various higher education requirements. A continuous follow up has been made on infrastructural resources of the college to assure adequate, appropriate and better facilities to assure conducive and enabling environment for teaching, learning and research. Through all these measures IQAC happens to be one of the important components of the college which ensures quality and continuous improvement in all the units / aspects of the college. The IQAC places it on record its gratitude to the management, staff, students, funding agencies and parents for their support to the IQAC in fulfilling quality sustenance and maintenance at Loyola. A word of appreciation and thanks goes to Mr.Shane Aurel D'Rozario, Assistant in IQAC for his dedicated service to the office.

Dr.A.Xavier Mahimairaj
Coordinator
IQAC
