

# CONCORDIA COLLEGE

---

## NEW YORK

02 August 2016

Phillip .A. Min  
American Consulate General  
#220 Anna Salai  
Chennai -600006.  
India.

Dear Mr. Phillip A. Min,

I am writing on behalf of Concordia College in New York, requesting a Visa for Dr. Joel Gnanadoss, CLEO (Concordia Loyola Education Opportunity) Coordinator, Loyola College, Chennai. Concordia College–New York has established a partnership with Loyola College in Chennai to enable Loyola College to complete a U.S. Bachelor's Degree at Concordia College.

We are inviting Dr. Joel Gnanadoss to spend a week with us from Sep 30<sup>th</sup> 2016 to October 7<sup>th</sup> 2016 on our campus in Bronxville, New York. His time with us will enable him to become more intimately familiar with Concordia College, its facilities, its people and its programs. Such familiarity will allow him to more accurately represent the college with students at Loyola College.

Needless to say, the college will fully assume all expenses (Room, board and other incidental expenses). I hope that this letter and testament will suffice to issue the VISA as expediently as possible.

Thanking you in advance for your kind consideration of this request.

Sincerely Yours,



Dr. Viji George  
President – Emeritus  
CCNY-India Region.

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171 WHITE PLAINS ROAD, BRONXVILLE, NY 10708  
PH: 914.337.9300 EX: 914.395.4500 WWW.CONCORDIA-NY.EDU

*Excellence in Christian Education since 1881*

Wednesday, April 1 2015

**TO WHOM IT MAY CONCERN**

I am pleased to invite Dr. J. Joel Gnanadoss, Assistant Professor, Loyola College, Chennai - 600 034, to visit Ircom-Institut Albert le Grand (23, rue Edouard Guinel – 49130 les Ponts-de-Cé) and its facilities from 11<sup>th</sup> May 2015 to 14<sup>th</sup> May 2015. The purpose of his visit is to have discussions on exchange programme and to strengthen the academic relationship between Institut Albert le Grand and Loyola College.

Dr. J. Joel Gnanadoss is an Indian National, his date of birth is March 7, 1970 and his passport number is L8869315.

Institut Albert le Grand will provide the necessary logistics and make arrangements for his accommodation.

If you need further information, you may get in touch with me via email at [c.coupry@ircom.fr](mailto:c.coupry@ircom.fr) or via mobile no: 0033 241 79 64 83 (land line).

Sincerely Yours



Christophe Coupry

Head of 3<sup>rd</sup> year BA  
International relations





UNIVERSITÉ  
CATHOLIQUE  
DE LILLE 1875

■ Direction Relations Internationales

April 7, 2015

TO WHOM IT MAY CONCERN

I am pleased to invite Dr. J. Joel Gnanadoss, Assistant Professor, Loyola College, Chennai - 600 034, to visit Lille Catholic University and its facilities from 14<sup>th</sup> May 2015 to 17<sup>th</sup> May 2015. The purpose of his visit is to have discussions on exchange programme and to strengthen the academic relationship between Lille Catholic University and Loyola College.

Dr. J. Joel Gnanadoss is an Indian National, his date of birth is March 7, 1970 and his passport number is L8869315.

Lille Catholic University will provide the necessary logistics and make arrangements for his accommodation.

If you need further information, you may get in touch with me via email at [international@univ-catholille.fr](mailto:international@univ-catholille.fr) or via mobile no: +33 (0)6 32 64 54 50.

Sincerely Yours

Anne-Marie Michel

Director of International Relations



Fédération Universitaire et Polytechnique de Lille

Association loi 1901

60, boulevard Vauban – CS 40109 - 59016 Lille cedex - Tél. +33 (0) 3 59 56 69 98 - E-mail : [international@univ-catholille.fr](mailto:international@univ-catholille.fr)

Siret 325 974 269 000 12 - N° TVA intracommunautaire : FR 53325974269 - Code APE 8542Z

Date: 1 April 2015

**TO WHOM IT MAY CONCERN**

I am pleased to invite Dr. J. Joel Gnanadoss, Assistant Professor, Loyola College, Chennai - 600 034, to visit UC Leuven-Limburg and its facilities from 17<sup>th</sup> May 2015 to 20<sup>th</sup> May 2015. The purpose of his visit is to have discussions on exchange programmes and to strengthen the academic relationship between UC Leuven-Limburg and Loyola College. This visit is framed within the Memorandum of Understanding between both institutions.

Dr. J. Joel Gnanadoss is an Indian National, his date of birth is March 7, 1970 and his passport number is L8869315.

UC Leuven-Limburg will provide the necessary logistics and make arrangements for his accommodation.

If you need further information, you may get in touch with me via email at **[klaas.vansteenhuyse@ucll.be](mailto:klaas.vansteenhuyse@ucll.be)** or via mobile no: +32 485 440971

Sincerely Yours,



**Klaas Vansteenhuyse**

head International Office

[international@ucll.be](mailto:international@ucll.be)



KHL euven, KHLim and Groep T (Teacher Education) are now UC Leuven-Limburg. Read more about it at [www.ucll.be](http://www.ucll.be)



July 25, 2016

To Whom It May Concern,

I am pleased to invite Dr. J. Joel Gnanadoss, Assistant Professor, Loyola College, Chennai - 600 034, to visit Cape Breton University, Canada, and its facilities from 25<sup>th</sup> September to 29<sup>th</sup> September, 2016.

The purpose of his visit is to have discussions on exchange programs and to strengthen the academic relationship between Cape Breton University, Canada, and Loyola College, Chennai.

Dr. J. Joel Gnanadoss is an Indian National, his date of birth is March 7, 1970 and his passport number is L8869315.

Cape Breton University, Canada, will provide the necessary logistics and make arrangements for his accommodations.

If you require further information, you may get in touch with me via email at [dale\\_keefe@cbu.ca](mailto:dale_keefe@cbu.ca) or via mobile at 902-574-3169.

Sincerely yours,



C. Dale Keefe, Ph.D.  
Vice-President Academic and Provost  
Professor of Chemistry

/rl



International Office  
Deputy Director  
**Veronika Freise**  
Phone +49 9561 317-451  
Fax +49 9561 317-391  
Veronika.freise@hs-coburg.de  
[www.hs-coburg.de/international](http://www.hs-coburg.de/international)

Your ref.,  
Zeichen

Our ref.  
HS Co

Date  
01.04.2015

**TO WHOM IT MAY CONCERN**

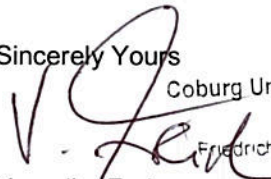
I am pleased to invite Dr. J. Joel Gnanadoss, Assistant Professor, Loyola College, Chennai - 600 034, to visit Coburg University and its facilities from 20<sup>th</sup> May 2015 to 23<sup>rd</sup> May 2015. The purpose of his visit is to have discussions on exchange programme and to strengthen the academic relationship between Coburg University and Loyola College.

Dr. J. Joel Gnanadoss is an Indian National, his date of birth is March 7, 1970 and his passport number is L8869315.

Coburg University will provide the necessary logistics and make arrangements for his accommodation.

If you need further information, you may get in touch with me via email at [veronika.freise@hs-coburg.de](mailto:veronika.freise@hs-coburg.de).

Sincerely Yours

  
Veronika Freise  
Coburg University of Applied Sciences and Arts  
International Office  
Friedrich-Streib-Str. 2 - 96450 Coburg/Germany  
Phone +49 (95 61) 3 17-3 19  
Fax +49 (95 61) 3 17-3 91

Coburg University  
of Applied Sciences and Arts  
Friedrich-Streib-Str. 2  
D-96450 Coburg  
Phone +49 9561 317-0  
[www.hs-coburg.de](http://www.hs-coburg.de)



10 May 2018

Dr. John Joel Gnanadoss  
Assistant Professor  
Department of Plant Biology and Biotechnology  
Loyola College  
Chennai 600034, Tamil Nadu, INDIA

RE: Invitation of Faculty/research and programming


Dear Prof. J. Joel Gnanadoss:

On behalf of Cape Breton University, I wish to extend an invitation to you, Dr. J. Joel Gnanadoss, Department of Plant Biology and Biotechnology, Loyola College, to Cape Breton University for a two-week visit in June and/or July 2018, to conduct research and to discuss arts and science programming options under our Memorandum of Understanding.

During your visit to our institution, you will collaborate with Prof. Allen Britten, and other researchers, in the Department of Chemistry and the Verschuren Centre for Sustainability in Energy and the Environment. The visit will have mutual benefits to both our institutions.

Boarding and lodging for the duration will be provided by Cape Breton University but you will not be entitled to any salary benefit.

Sincerely,

C. Dale Keefe, Ph.D.  
Vice-President Academic & Provost  
Professor of Chemistry  
 @dalekeefe

/kh

# CAPE BRETON UNIVERSITY

Rev. Dr. D. Selvanayakam, S.J.  
Secretary  
Loyola College  
Chennai, India

13-July-2018

Dear Fr. Selvanayakam,

Greetings from Cape Breton University, Canada.

This is to certify that Dr. J. Joel Gnanadoss, Assistant Professor, Department of Plant Biology and Biotechnology, Loyola College, Chennai, was at the Cape Breton University, Sydney, Canada for two weeks between July 1 and July 13.

Joel was very productive in his research assignment. During two weeks he spent at CBU:

- He had discussions with me and Dr. Rajendran and carried out research work on green synthesis of silver nanoparticles and characterised them. The data of this work is planned to be published in a journal.
- He had hands-on training given by Ms. Judy MacInnis on Transmission Electron Microscopy (TEM) and analytical instruments such as GC-MS, AAS, UPLC-MS and FTIR.
- Joel had collaborated with Dr. Martin Mkandawire, at the Verschuren Centre on a review paper on solid state fermentation, and is preparing a proposal on India-Canada joint research project to be submitted to DBT, GOI.
- Joel gave weekly presentations on his research and had interactions with other scientists at CBU during the presentations.
- He gave a university-wide presentation on his research.
- He also had discussions with me on student exchange/transfer programs between CBU and Loyola College.

Joel's visit to the CBU, although short, was effective and fruitful. We look forward for further research collaborations and student exchange/transfer programs.

Sincerely,



Allen Britten, PhD  
Professor of Chemistry

<https://www.cbu.ca/faculty-staff/faculty/allen-britten/>

Cape Breton University Member Representative to the Shastri Indo-Canadian Institute

<http://shastriinstitute.org/member-council>



Rev. Dr. M. Arockiasamy Xavier, S.J.  
Principal



**LOYOLA COLLEGE**

(AUTONOMOUS)  
NUNGAMBAKKAM, CHENNAI - 600 034  
TAMIL NADU, INDIA

Tel : +91-44-28178300  
Fax : +91-44-28175566  
Email: [loyolapincipal@gmail.com](mailto:loyolapincipal@gmail.com)  
Web : [www.loyolacollege.edu](http://www.loyolacollege.edu)

November 27, 2017

To  
Dr.J.Judith Vijaya,  
Assistant Professor,  
Department of Chemistry,  
Loyola College,  
Chennai.

Dear Madam,

In pursuance of our International collaboration with Cape Breton University (CBU), Canada, Loyola College had invited applications from our Faculty and called for an interview for the selection of a woman faculty researcher to do research in Chemistry /science lab of CBU. You had applied for this position and participated in the interview process which is now complete.

We are now pleased and happy to inform you that based on your performance in the interview, the committee consisting of members from CBU and Loyola have selected and found you suitable for the same.

Accordingly you will have the opportunity to spend 89 days of research at the research lab in Cape Breton University. CBU will cover stay plus food and accommodation provided on twin sharing basis with another lady researcher. (Please see annexure for the details of the CBU arrangement pertaining to your boarding, lodging and medical assistance)

Travel grant will be given by Loyola College. The college will also grant you leave for that period.

Applying and arranging for the VISA must be done by you. Suitable cover for your health insurance must be arranged by you to facilitate your travel. Only the cost of VISA and Insurance will be borne by you.

We request you to kindly obtain the necessary permission of leave / relieve you from the college duties from the University/ Government for that period as well as fulfil the other necessary formalities set by the government.

Kindly convey me your acceptance in writing within a week.

Rev. Dr. M. Arockiasamy Xavier, S.J.  
Principal

**Principal**  
**LOYOLA COLLEGE**  
CHENNAI - 600 034



February 7, 2018

Dr. John Judith Vijaya  
Assistant Professor in Chemistry  
Loyola College (Autonomous)  
Chennai – 600 034  
Tamil Nadu, India.

Dear Dr. Vijaya,

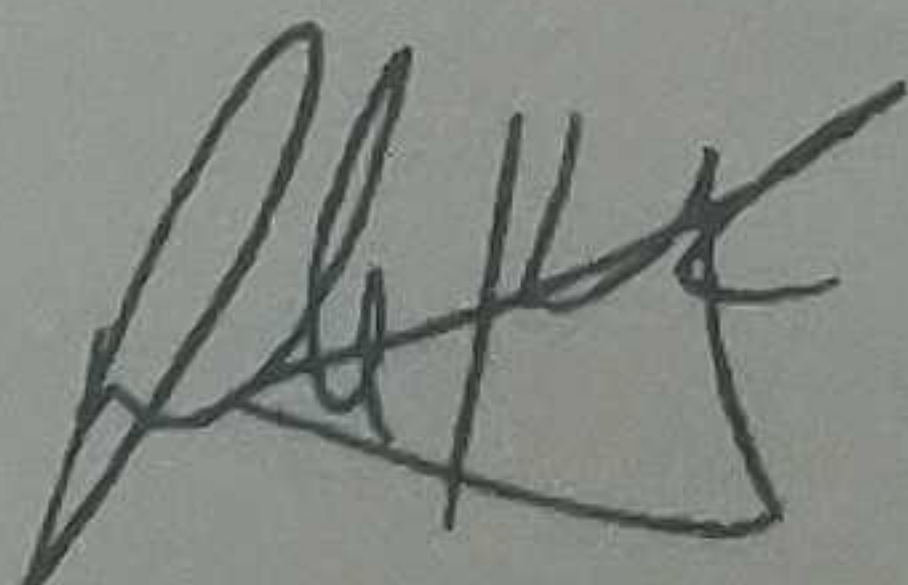
In pursuance of the International collaboration between Cape Breton University (CBU) Canada and Loyola College Chennai, India, we are happy to invite you as an academic visitor to collaborate on research projects at CBU, Canada. The duration of your visit will be from 14 May, 2018, to 3 August, 2018 (~12 weeks).

Cape Breton University will cover only food and accommodation. Although you will have a private room, other researchers from Tamil Nadu, India will share your on-campus apartment accommodation. No remuneration will be provided. Return airfare to Sydney, Nova Scotia, Canada, and emergency medical insurance (required), will be at your cost. Other expenses have to be borne by you.

Dr. Allen Britten, Professor of Chemistry, CBU, is the contact person for this joint research programme. The research group will also include, from CBU, Dr. Edwin MacLellan, Dr. Martin Mkandawire, Dr. Stephanie MacQuarrie, Dr. Shine (Xu) Zhang, Dr. Mathias Bierenstiel, Judy MacInnis, Stephen Kelloway, and Dr. Shimal Fernandopulle.

Please let me know if you require any further information. Best wishes on a productive and enjoyable few months at CBU.

Sincerely,



C. Dale Keefe, PhD  
President & Vice-Chancellor (Interim)  
Professor of Chemistry



## MEMORANDUM OF UNDERSTANDING

This agreement is made on 4.11.2011 at Chennai between Loyola College and Catalysis and Nanomaterials Research Laboratory at the department of chemistry, Loyola college, an institution, imparting and offering educational courses hereinafter referred to as "Loyola College, Chennai-34" represented by the Principal of Loyola College which expression shall unless repugnant to the context means and include its successors and assigns of the ONE PART. Wherever the word LC comes, it implies Loyola College and CNR-DC-LC implies Catalysis and Nanomaterials Research Laboratory at Department of chemistry, Loyola College, Chennai – 34.

AND

National Centre for Catalysis Research (NCCR), a DST funded Centre at the Indian Institute of Technology, Madras (IITM) Chennai presents represented by Prof. B. Viswanathan, Head, NCCR and include its successors and assigns of the OTHER PART. Whenever the word NCCR comes in this MoU it implies National Centre for Catalysis Research at IITM, Chennai.

The Loyola College is committed to forge ties with other institutes/universities in the country and abroad involved in developing quality manpower and research collaboration.

It has been agreed that considering the similarity of objectives, target environments, and beneficiaries, these two institutions have agreed on the terms hereinafter set out.

### 1. Responsibilities of LC and CNR-DC-LC :

The LC and CNR-DC-LC will recognize the students, scholars, faculty and scientists of NCCR as visiting students / scholars / faculty / scientists. Permit them to use the facilities of the LC and CNR-DC-LC at Dept. of Chemistry, Loyola College, Chennai – 34.

### 2. Responsibilities of NCCR:

The NCCR will recognize the students, scholars, faculty and scientists of LC and CNR-DC-LC as visiting students / scholars / faculty / scientists. Permit them to use the facilities of NCCR.

### 3. Joint Responsibilities :

- 3.1 Organize new short term courses refresher courses for teachers and capsule courses for the industry.
- 3.2 Preparation of academic documents, books, web based courses and other academic endeavors.

*h3* *br*



- 3.3 LC and CNR-DC-LC and NCCR jointly explore, design and implement specific projects of national and international level when the resources of both organizations can be utilized more effectively through co-operative efforts.
- 3.4 The LC and CNR-DC-LC and NCCR jointly promote and facilitate public-private partnerships through specific activities that enhance both organizations capabilities.
- 3.5 The LC and CNR-DC-LC and NCCR will, jointly promote develop work plans from time to time. The work plans will specify the collaborative project, funding sources, duration and modalities of execution of the project and delineate the obligations and responsibilities of NCCR and LC and CNR-DC-LC.
- 3.6 The LC and CNR-DC-LC and NCCR will nominate project leaders. The project leaders will meet from time to time to develop the work plans and review the progress of their implementation.
- 3.7 Benefits accruing or arising from this co-operative effort may be used by either or both parties with due recognition of party's contribution.
- 3.8 Results from collaborative research may be used by either or both parties with due recognition of each party's contribution.
- 3.9 Research findings as a result of the joint collaborative work of the two parties will be published jointly in the public interest.
- 3.10 Research findings published by either party will give credit to the other party's contribution, but the party publishing them will be entirely responsible for the conclusions and interpretation reported.
- 3.11 They also agree to keep confidential any information passed on the other party with regard to scientific invention. Any inventions jointly obtained will be patented jointly. The protection and exploitation of any valuable intellectual property arising out of joint research will be addressed individually and covered by separate agreement.
- 3.12 Both NCCR and LC & CNR-DC-LC, if needed, will seek the assistance of funding agencies for financial support to carry out the above activities by applying jointly.
- 3.13 On termination of this memorandum for any reason, they agree to return all the confidential information to the respective owner.

#### 4. Validity period:

This MoU is valid for a period of 5 (five) years from the date on which the parties executed this MoU after which it may be reviewed for possible extension. Either party may terminate the agreement by written notification signed by the appropriate official of the institution initiating the notice. Such notice must be received by the other party six

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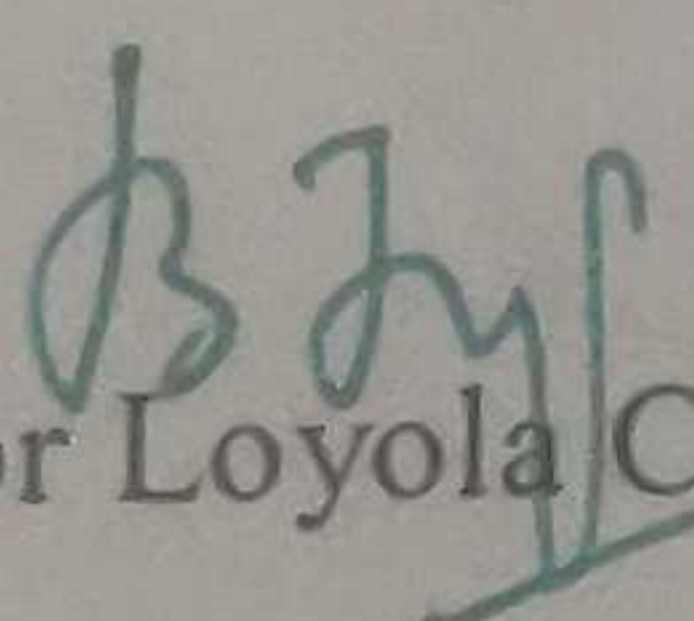


months prior to the effective termination date. However, obligations and commitments already contracted for and involving third parties shall be honored and continued by both parties until such commitments are completed.

#### 5. Amendment to the MoU

This memorandum of understanding may be amended in writing by mutual consent between the both parties.

IN WITNESS WHEREOF, the undersigned parties have agreed and executed this document in English in two originals.

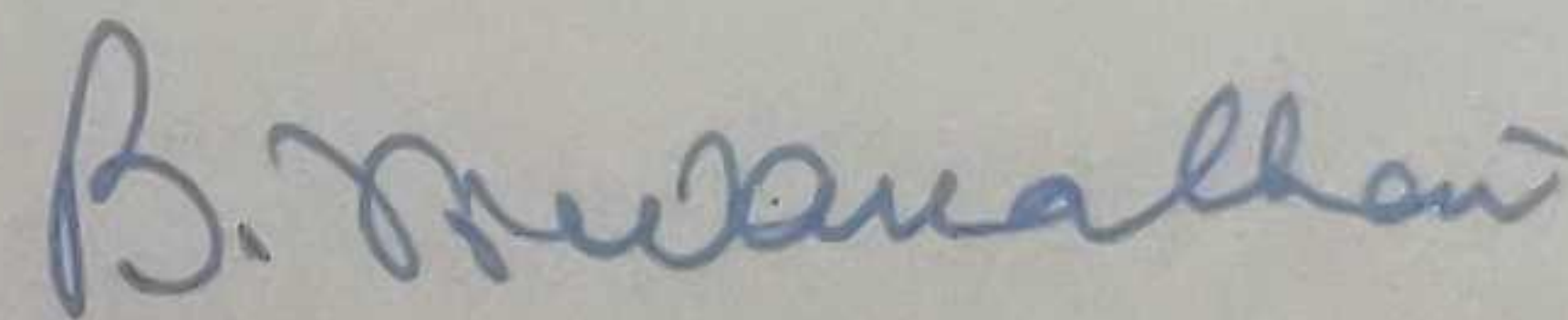
  
For Loyola College.

& (CNR-DC-LC)

Rev. Dr. B. Jeyaraj,

Principal

Principal  
LOYOLA COLLEGE  
CHENNAI - 600 034



For National Centre for Catalysis Research (NCCR), IITM.

Dr. B. Viswanathan

NATIONAL CENTRE FOR CATALYSIS RESEARCH  
Indian Institute of Technology, MADRAS  
CHENNAI - 600 036





UCD Global

University College Dublin  
Gerard Manley Hopkins Centre  
Belfield, Dublin 4, Ireland  
T. +353 1 716 8580  
F. +353 1 716 1165  
[www.ucd.ie/international](http://www.ucd.ie/international)  
[eve.brosseau@ucd.ie](mailto:eve.brosseau@ucd.ie)

27 February 2019

Re: Erasmus+ International Credit Mobility Inter-Institutional Agreement

Dear Dr Selvanathan Lourdasamy,

Greetings from University College Dublin.

Please find enclosed the original copy of the Erasmus+ Inter-Institutional Agreement between UCD and Loyola College. The document has been officially signed by Professor. Andrew Deeks, President of UCD. Once the agreement has been signed by Rev. Dr. F. Andrew, S.J., please send a scanned copy to [erasmusicm@ucd.ie](mailto:erasmusicm@ucd.ie).

We are very much looking forward to working with your esteemed institution over the next two years.

Yours sincerely,

A handwritten signature in black ink that appears to read 'S. Forde'.

---

Ms. Stephanie Forde  
International Partnerships Assistant  
UCD Global

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

**Inter-institutional<sup>1</sup> agreement 1 June 2018 to 31 July 2020<sup>2</sup>**

**between institutions from Programme and Partner Countries<sup>3</sup>**

**[Minimum requirements]<sup>4</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

**A. Information about higher education institutions**

Full name of the institution / country	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Website (e.g. of the course catalogue)
University College Dublin	IRL DUBLIN02	<u>Admin Lead :</u> Eve Brosseau E: <a href="mailto:eve.brosseau@ucd.ie">eve.brosseau@ucd.ie</a> T: +353 1 716 8580) <u>Academic Lead :</u> Dr Conor Mulvagh E : <a href="mailto:conor.mulvagh@ucd.ie">conor.mulvagh@ucd.ie</a>	Main Website: <a href="http://www.ucd.ie">www.ucd.ie</a> International Website: <a href="http://www.ucd.ie/international">www.ucd.ie/international</a> Course Finder: <a href="http://www.ucd.ie/students/course_search.htm">www.ucd.ie/students/course_search.htm</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Erasmus+ Programme Countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

<sup>4</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>5</sup> Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement.



		T : +353 1 716 8381	
Loyola College		<b>Academic Lead :</b> Professor Selvanathan Lourdusamy  E : <a href="mailto:profselvanathan@gmail.com">profselvanathan@gmail.com</a>  T : 044 - 2817 8200 Ext. 322	<b>Main Website :</b> <a href="http://www.loyolacollege.edu/">http://www.loyolacollege.edu/</a>  E : <a href="mailto:liac@loyolacollege.edu">liac@loyolacollege.edu</a>  T : 044-28178369
[...]			

### B. Mobility numbers<sup>7</sup> per academic year

The mobility numbers listed below are the total allocation for the academic years 2018-2019 and 2019-2020. The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Students						
FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
IRL DUBLIN02	CHENNAI	N/A	N/A	N/A	N/A	N/A
CHENNAI	DUBLIN02	N/A	N/A	N/A	N/A	N/A

[\*Optional: subject area code & name and study cycle are optional.]

<sup>7</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



<b>Staff</b>					
<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> * [ISCED]	<b>Subject area name</b> *	<b>Number of staff mobility periods</b>	
				Staff Mobility for Teaching	Staff Mobility for Training *
				<i>[total number of days of teaching periods or average duration *]</i>	
IRL DUBLIN02	CHENNAI	0222: History and Archaeology	History	1 teaching staff for 14 days And 1 teaching staff for 7 days	N/A
CHENNAI	DUBLIN02	0222: History and Archaeology	History	1 teaching staff for 14 days	N/A

Teaching staff who wish to apply for a mobility grant must identify an academic staff member willing to host them at the receiving institution at the time of application.

All student and staff grantees are required to complete all Erasmus+ paperwork as instructed by UCD International.

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>8</sup>	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
IRL DUBLIN02		English		IELTS: 6.5 or equivalent	Staff must have a good working

<sup>8</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



				See website for further standards: <a href="http://www.ucd.ie/international/study-at-ucd-global/ucdenglishlanguage/requirements/">http://www.ucd.ie/international/study-at-ucd-global/ucdenglishlanguage/requirements/</a>	knowledge of English.  [Minimum B2 on the Common European Framework of Reference for Languages]
CHENNAI		English		Current language of instruction is English	English

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

#### **D. Respect of fundamental principles and other mobility requirements**

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: [https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter\\_en](https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en)

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.
- Respect that UCD is an EU institution and therefore all procedures and sharing of data must be in compliance with European Union data laws. All partner higher education institutions agree to review the following information:
  - [UCD's GDPR website](#)
  - [This helpful explanatory video](#)
  - [The Irish Data Protection Commission's website on GDPR Model Contracts](#)

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

#### **Before mobility**



- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

#### **During and after mobility**

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

## E. Additional requirements

### IRL DUBLIN02:

- University College Dublin takes responsibility for the logistical and financial aspects of this Erasmus+ International Credit Mobility project. For every mobility, UCD receives €350 in Organisational Support from the Irish Erasmus+ National Agency. The organisational support sum will partially fund a dedicated role in UCD International for the administration of this Erasmus+ International Credit Mobility project.
- University College Dublin welcomes students with disabilities, who may receive additional support through UCD's Access Centre (<http://www.ucd.ie/all/supports/disabilitysupport/>). Partner Institutions are advised to contact the International Office as early as possible if they intend to send a student who may require disability support.
- Loyola College, Chennai takes responsibility for logistical arrangement of the Erasmus+ ICM project with no financial commitment, campus accommodation can be organised for a minimum cost.

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term*	Term*
IRL DUBLIN02	Semester 1: Nominations due 1 May Applications due 15 May Email: <a href="mailto:erasmusicm@ucd.ie">erasmusicm@ucd.ie</a>  Summer Nominations: Nominations due by 1 March Applications due by 15 March	Semester 2: Nominations due 1 October Applications due 15 October Email: <a href="mailto:erasmusicm@ucd.ie">erasmusicm@ucd.ie</a>
CHENNAI	Semester 1: Nominations due 1 March Applications due 15 March	Semester 2: Nominations due 1 July Applications due 15 July Email:



IRL DUBLIN02	<a href="mailto:erasmusicm@ucd.ie">erasmusicm@ucd.ie</a> +353 1 716 8580	<a href="http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/visa-and-immigration/">http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/visa-and-immigration/</a>
CHENNAI	<a href="mailto:liac@loyolacollege.edu">liac@loyolacollege.edu</a> 044- 28178369	<a href="http://www.loyolacollege.edu">www.loyolacollege.edu</a> / Information available on request

### **3. Insurance**

It is compulsory that staff and students traveling under the terms of this agreement obtain adequate travel and health insurance prior to traveling to the host institution.

IRL DUBLIN02:

- Outgoing staff should consult the UCD Travel Policy. In accordance with the Travel Policy, they are required to notify [insurance@ucd.ie](mailto:insurance@ucd.ie) in advance of all international travel on university business, including travel under the terms of this agreement.
- Incoming students staying longer than 3 months must obtain sufficient health insurance under the terms of the Garda National Immigration Bureau requirements. The specifications for such health insurance are listed on the UCD website, mentioned in the table below.

All students traveling under the terms of this agreement are required to furnish their travel and health policy details upon signing the Grant Holder Agreement.

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code or city]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
IRL DUBLIN02	<a href="mailto:erasmusicm@ucd.ie">erasmusicm@ucd.ie</a> +353 1 716 8580	<a href="http://www.ucd.ie/International/current-students/student-support/health-insurance/">http://www.ucd.ie/International/current-students/student-support/health-insurance/</a>
CHENNAI	<a href="mailto:liac@loyolacollege.edu">liac@loyolacollege.edu</a> 044- 28178369	Information available upon request

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



	Email: E : <a href="mailto:liac@loyolacollege.edu">liac@loyolacollege.edu</a>	
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*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such a notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## G. Information

### 1. Grading systems of the institutions

IRL DUBLIN02: UCD's grade descriptors can be found under the heading 'Module Grade Descriptor' on the following website:  
<http://www.ucd.ie/students/assessment/results.html>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

**Institution**  
[Erasmus  
code or city]

**Contact details**  
(email, phone)

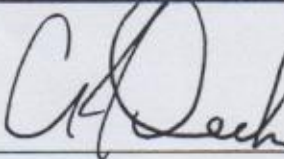
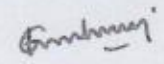
**Website for information**

UCD does not guarantee students or staff accommodation on campus, but will provide guidance in obtaining accommodation either on campus or in Dublin.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
IRL DUBLIN02	<a href="mailto:erasmusicm@ucd.ie">erasmusicm@ucd.ie</a> +353 1 716 8580	<a href="http://www.ucd.ie/residences/">http://www.ucd.ie/residences/</a>
CHENNAI	<a href="mailto:liac@loyolacollege.edu">liac@loyolacollege.edu</a> 044- 28178369	Information available upon request

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>9</sup>
IRL DUBLIN02	Professor Andrew J. Deeks, President of UCD	25/2/19	
CHENNAI	Rev. Dr. F. Andrew, S.J., Principal, Loyola College	25/2/19	

<sup>9</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation





## UCD Arts and Humanities



**Title:** Identity Issues of South India:  
A Historical Analysis up to 1967

**Date:** 4pm Tuesday 16 April

**Venue:** K114 Newman Building

The College of Arts & Humanities presents a wonderful opportunity to explore changing identities in South India with visiting UCD History teaching fellow, Professor Selvanathan Lourdasamy.

Professor Selvanathan Lourdasamy is head of the Department of History and Applied History at Loyola College (autonomous), University of Madras, Chennai. His work focusses on the social, political and religious history of Tamil Nadu state.



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## MEMORANDUM OF UNDERSTANDING

### ACADEMIC COOPERATION

#### BETWEEN

UNIVERSITY COLLEGE, DUBLIN,  
NATIONAL UNIVERSITY OF IRELAND, DUBLIN

AND  
LOYOLA COLLEGE

The purpose of this non-binding Memorandum of Understanding ('MOU') between University College Dublin, National University of Ireland, Dublin ('UCD') and Loyola College, Chennai, India is with a view to fostering potential academic cooperation between the two institutions.

#### 1. Potential collaborative activities

The two institutions will consider encouraging activities such as:

- i) Movement of faculty, researchers and staff between the two institutions
- ii) Movement of students between the two institutions
- iii) Research collaboration in fields of mutual interest
- iv) Organise joint conferences, symposia and meetings on subjects of mutual interest.
- v) Exchange of academic information and materials

#### 2. Implementation of Memorandum

Both institutions declare that they will initiate discussions on the proposed activities.

The terms of cooperation for each specific activity contemplated under this MOU shall be mutually discussed and agreed upon in writing by the parties prior to the initiation of that activity. Any such activities agreed upon will be recorded and governed by a separate legally binding agreement, executed by the parties.

Each institution understands that any financial arrangements will have to be negotiated and will depend on the availability of funds.

Each institution shall designate a liaison officer to develop and coordinate the specific activities agreed upon.

#### 3. Intention of the Parties

The purpose of this MOU is only to express the intentions of the parties and is not intended to be legally binding on any party. Nothing in this MOU shall constitute or be deemed to constitute a partnership between the parties hereto or constitute or be deemed to constitute either party the agent



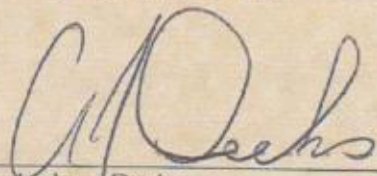
of the other for any purpose whatsoever and neither party shall have any authority or power to bind the other party or to contract in the name of or create a liability against the other party.

For the avoidance of doubt, nothing in this MOU grants a right or license to either party to use the other party's trademarks in any way.

#### 4. Duration of MOU

This MOU shall become effective upon the date on which it has been signed by both parties. The MOU is valid for five years from the effective date and may be renewed or terminated by mutual consent. It may also be terminated by either party by giving three months written notice. Termination of this MOU shall not affect the term of any separate legally binding agreement between the parties which shall be governed by the termination clause contained therein.

**Signed for and on behalf of:**  
**University College Dublin, National**  
**University of Ireland Dublin**  
by its duly authorised officer

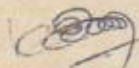


Prof. Andrew Deeks  
President

Date

27/3/2017

**Signed for and on behalf of:**  
**Loyola College**  
by its duly authorised officer



Rev. Dr. M. Arockiasamy Xavier S.J.  
Principal

Date

27.03.2017





U.S. Department of State

CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

OMB APPROVAL NO. 1405-0119
09/30/2017
ESTIMATED BURDEN TIME: 45 min
\*See Page 2

1. Surname/Primary Name: Lourdusamy
Given Name: Selvanathan
Gender: MALE
NO023104282
Date of Birth: 08-15-1960
City of Birth: Pudupatty, Tamil Nadu
Country of Birth: INDIA
Citizenship Country Code: IN
Citizenship Country: INDIA
Legal Permanent Residence Country Code: IN
Legal Permanent Residence Country: INDIA
Position Code: 213
Position: UNIVERSITY TEACHING STAFF INCLUDING R.
Primary Site of Activity: University of North Carolina at Charlotte
9201 UNIVERSITY CITY BLVD
CHARLOTTE, NC 28223-0001
2. Program Sponsor: UNC Charlotte
Program Number: P-1-04774
Participating Program Official Description: PROFESSOR; RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; SPECIALIST; STUDENT ASSOCIATE; STUDENT BACHELORS; STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE
Purpose of this form: Begin new program; accompanied by number (3) of immediate family members.
3. Form Covers Period: From: 05-22-2017 To: 06-28-2017
4. Exchange Visitor Category: SHORT-TERM SCHOLAR
Subject/Field Code: 54.0101
Subject/Field Code Remarks: History, general
5. During the period covered by this form, the total estimated financial support (in U.S. \$) is to be provided to the exchange visitor by:
Current Program Sponsor funds : \$4,375.00
Personal funds : \$2,000.00
Total : \$6,375.00

6. U.S. DEPARTMENT OF STATE / DHS USE OR CERTIFICATION BY RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER THAT A NOTIFICATION COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE (INCLUDE DATE).
7. Madelyn BAER
Name of Official Preparing Form: 9201 University City Blvd, Charlotte, NC 28223
Address of Responsible Officer or Alternate Responsible Officer: [Signature]
Signature of Responsible Officer or Alternate Responsible Officer: [Signature]
Alternate Responsible Officer: Title, Telephone Number: 704-687-7744, Date: 01-19-2017

8. Statement of Responsible Officer for Releasing Sponsor (FOR TRANSFER OF PROGRAM)
Effective date: [blank]
Transfer of this exchange visitor from program number [blank] sponsored by [blank] to the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.
Signature of Responsible Officer or Alternate Responsible Officer: [blank]
Date (mm-dd-yyyy) of Signature: [blank]

PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED (see item 1(a) of page 2).
The Exchange Visitor in the above program:
1. [X] Not subject to the two-year residence requirement.
2. [ ] Subject to two-year residence requirement based on:
A. [ ] Government financing and/or
B. [ ] The Exchange Visitor Skills List and/or
C. [ ] PL 94-484 as amended
(Bryan Lundford, Vice Consul, 09 MAR 2017)
Signature of Consular or Immigration Officer: [Signature]
Date (mm-dd-yyyy): 09 MAR 2017

TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Maximum validation period is 1 year\*)
\*EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.
(1) Exchange Visitor is in good standing at the present time
Date (mm-dd-yyyy): [blank]
Signature of Responsible Officer or Alternate Responsible Officer: [blank]
(2) Exchange Visitor is in good standing at the present time
Date (mm-dd-yyyy): [blank]
Signature of Responsible Officer or Alternate Responsible Officer: [blank]

EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document.
Signature of Applicant: [Signature]
Place: Charlotte
Date (mm-dd-yyyy): 05/18/2017



## INSTRUCTIONS FOR AND CERTIFICATION BY THE ALIEN BENEFICIARY NAMED ON PAGE 1 OF THIS FORM:

Read this page and sign the Exchange Visitor Certification block on the bottom of page 1 and prior to presentation to a United States Consular or Immigration Official.

### 1. I understand that the following conditions are applicable to exchange visitors:

**(a) TWO-YEAR HOME-COUNTRY PHYSICAL PRESENCE REQUIREMENT (SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED):**

**RULE:** Exchange visitors whose programs are financed in whole or in part, directly or indirectly by either their government or by the U.S. Government, are required to reside in their home-country for 2 years following completion of their program before they are eligible for immigrant status, temporary worker (H) status, or intracompany transferee (L) status. Likewise, if exchange visitors are acquiring a skill that is in short supply in their home country (these skills appear on the "Exchange Visitor Skills List") they will be subject to the same two-year home-country residence requirement. The requirement also is applicable to alien physicians entering the United States to receive graduate medical education or training. The U.S. Department of State reserves the right to make the final determination regarding 212(e).

**NOTE: MARRIAGE TO A U.S. CITIZEN OR LEGAL PERMANENT RESIDENT, OR BIRTH OF A CHILD IN THE UNITED STATES DOES NOT REMOVE THIS REQUIREMENT.**

**(b) Extension of Stay/Program Transfers:** A completed Form DS-2019 is required in order to apply for a program extension or program transfer, and must be obtained from or with the assistance of the sponsor.

**(c) Limitation of Stay: STUDENTS** - as long as they pursue a full course of study towards a degree, or if engaged full-time in a non-degree program, up to 24 months. Students for whom the sponsor recommends academic training may be permitted to remain for an additional period of up to 18 months after receiving their degree or certificate; post-doctoral academic training may be approved by the sponsor for a period not to exceed 36 months; **SECONDARY STUDENTS** - up to 1 academic year; **TRAINEES** - 18 months; **TEACHERS** - 3 years; **PROFESSORS** and **RESEARCH SCHOLARS** - 5 years; **SHORT-TERM SCHOLARS** - 6 months; **SPECIALISTS** - 1 year; **INTERNATIONAL VISITORS** - 1 year; **ALIEN PHYSICIAN** - the time typically required to complete the medical specialty involved but limited to 7 years with the possibility of extension if approved by the U.S. Department of State; **GOVERNMENT VISITOR** - up to 18 months; **CAMP COUNSELOR** - up to 4 months; **SUMMER WORK/TRAVEL** - up to 4 months; **AU PAIR** - 1 year; **INTERN** - up to 12 months. For details, see 22 CFR Part 62.

**(d) Documentation Required for Admission/Readmission as an Exchange Visitor:** To be eligible for admission to the United States, an exchange visitor must present the following at the port of entry: (1) a valid nonimmigrant visa, unless exempt from nonimmigrant visa requirements; (2) a passport valid for 6 months beyond the anticipated period of admission, unless exempt from passport requirements; (3) a properly executed Form DS-2019 which must be retained by the exchange visitor for readmission within the period of previously authorized stay. Exchange visitors are permitted to travel abroad and maintain status (e.g., obtain a new visa) under duration of the program as indicated by the dates on this form (see item 3 on page 1 of this form).

**(e) Change of Visa Status:** Exchange visitors (and dependents) are expected to leave the United States upon completion of their program objective. Exchange visitors who are subject to the two-year home-country physical presence requirement are not eligible to change their status while in the United States to any other nonimmigrant category except, if applicable, that of official or employee of a foreign government(A) or an international organization(G) or member of the family or attendant of either of these types of officials or employees.

**(f) Insurance:** Exchange visitors are required to have medical insurance in effect for themselves and any accompanying spouse and minor children on J visas for the duration of their exchange program. At a minimum, insurance coverage shall include: (1) medical benefits of at least U.S. \$100,000 per person per accident or illness; (2) repatriation of remains in the amount of U.S. \$25,000; and (3) expenses associated with medical evacuation in the amount of U.S. \$50,000. A policy secured to fulfill the insurance requirements shall not have a deductible that exceeds U.S. \$500 per accident or illness, and must meet other standards specified in the Exchange Visitor Program regulations, 22 CFR Part 62.14. For details, consult your program's Responsible Officer or Alternate Responsible Officer (see item 7 on page 1 of this form).

**2. EXCHANGE VISITOR CERTIFICATION:** I have read and understand the foregoing, including the Two-Year Home-Country Physical Presence Requirement, and agree to comply with the Exchange Visitor Program regulations, as amended (22 CFR Part 62). I certify that all the information on the Form DS-2019 is true and correct to the best of my knowledge. I agree that I will maintain compliance with the insurance regulations as specified in 22 CFR 62.14, including maintaining health insurance coverage for myself and my J-2 spouse/dependents throughout my J-1 program. **I understand that it is my responsibility to maintain my exchange visitor status.** For the purposes of 20 U.S.C. 1232g and 22 CFR 62, I authorize the U.S. Department of State-designated sponsor and any educational institution named on the Form DS-2019 to release information to the U.S. Department of State relating to compliance with Exchange Visitor Program regulations. Signature of Applicant: The J-1 exchange visitor should sign the J-1 form under Signature of Applicant. The J-2 spouse/dependents should sign the J-2 form under Signature of Applicant unless the J-2 dependent is under the age of 14, in which case the J-1 exchange visitor, as the parent or legal guardian, must sign.

## NOTICE TO ALL EXCHANGE VISITORS

To facilitate your readmission to the United States after a visit in another country other than a contiguous territory or adjacent islands, you should have the Responsible Officer or Alternate Responsible Officer of your sponsoring organization indicate on the TRAVEL VALIDATION BY RESPONSIBLE OFFICER or Alternate Responsible Officer section of the Form DS-2019 that you continue to be in good standing.

The signature of the Responsible Officer or the Alternate Responsible Officer on the Form DS-2019 is valid for up to one year\* or until the end date in item 3 on page 1 of this Form, or to the validation date authorized by the Responsible Officer, whichever occurs sooner.

\*EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.

\* Under the Mutual Educational and Cultural Exchange Act of 1961, as amended, the U.S. Department of State has been delegated the authority to designate Exchange Visitor Programs for U.S. Government agencies, and for public and private educational and cultural exchange organizations. The information is used by Exchange Visitor Program sponsors to appropriately identify an individual seeking to enter the United States as an exchange visitor. The completed form is sent to the prospective exchange visitor abroad, who takes it to the U.S. Consulate (Embassy) to secure an exchange visitor (J-1, J-2) visa. Responses are mandatory. An Agency or organization may not conduct or sponsor, and the respondent is not required to respond to a collection of information unless it displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, researching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: U.S. Department of State, A/ISS/DIR, Washington, D.C. 20520.





# UNC CHARLOTTE

## International Programs

International Student and Scholar Office

9201 University City Blvd, Charlotte, NC 28223-0001

t/ 704.687.7781 f/ 704.687.1661 [isso.uncc.edu](http://isso.uncc.edu)

November 20, 2018

Greetings Selvanathan LOURDUSAMY,

Welcome to UNC Charlotte and participation in our visitors Exchange Program. We hope that your days at UNCC and the USA will be enjoyable. To assist you in that the following information may be helpful:

**VISA:** The DS-2019 document (enclosed) for you is to be presented at the nearest U.S. Consul to obtain the J-1 visa. This is necessary to enter the United States. Please note that your program category is **SHORT TERM SCHOLAR**.

**PAYMENT OF SEVIS FEE:** A SEVIS fee is required for all J-1 and F-1 visa applicants and evidence of payment must be provided at the visa interview. Instructions for payment and obtaining a receipt can be found at the following site: [www.fmjfee.com](http://www.fmjfee.com)

**VISA INTERVIEW:** Now you are ready for your visa interview. Visa procedures may be different for each U.S. consulate or embassy. Check with the office where you will apply to determine exactly what documents and fees are required. In general the following documents are required to apply for a J-1 visa:

- Completed visa application form
- Proof of SEVIS Fee payment
- DS-2019 immigration document
- Valid passport (valid for at least 6 months from the start date of your academic program)
- 2" x 2" passport-style photograph for the visa
- Financial documents: you must prove that you have the amount shown on the DS-2019. Examples of financial documentation include bank statements, letters from government or sponsor, scholarship award letter, GTF contract, etc.
- Invitation from Dr. Jurgen Buchenau
- Evidence of continuing ties to your home country, such as family, career or property). Your visa will be denied unless you satisfy the consular officer that you will return home. Unfortunately, there is no single explanation, document, or letter than can guarantee visa issuance.



Certain J-1 scholars may be subject to the U.S. Department of State's "two-year home rule" also referred to as "212-E". Being 'subject' means that: 1) your country has a skills list; or 2) you are receiving funding from either your country's government or from the U.S. government. The determination will be made by the U.S. consulate upon visa issuance. If you are 'subject' you cannot change your J-1 status in the U.S. without an approved waiver from your home government. There is no waiver if you have received funding from the U.S. government.

**INTERNATIONAL STUDENT AND SCHOLAR OFFICE (ISSO):** You are required to check-in with our office after you arrive at UNC Charlotte for SEVIS reporting purposes. (see below). Your host faculty will schedule an appointment and a checklist of required documents and other important details is available on our website. We are available to give assistance on immigration, housing, health insurance and matters of concern. The office is located in the Office of International Programs, Room 202 of the College of Health and Human Services Building (CHHS).

**IMMIGRATION (SEVIS) REPORTING REQUIREMENTS:** You will need to schedule an appointment with ISSO within one week of your arrival at UNC Charlotte so that we can activate your SEVIS record. Once you have confirmed your travel plans, please contact me and your faculty sponsor, to schedule the check-in appointment. You must bring your immigration documents, evidence of satisfactory health insurance coverage and be prepared to give us a local address. We will also provide you with a brief orientation and provide information which will be helpful during your stay.

**YOUR PROGRAM:** You will be working with **Professor Jurgen Buchenau** who will direct your Research Program and assist you with initial orientation to the University.

**HEALTH INSURANCE:** Per federal regulations, ALL J-1 visa holders and their J-2 dependents MUST have medical insurance for the period of their appointment, starting on the day of arrival. The insurance coverage must meet the minimums set by the Department of State as follows:

- \$100,000 per accident or illness,
- Medical evacuation of \$50,000 and
- Repatriation of remains of \$25,000
- A deductible not to exceed \$500 per accident or illness

The insurance policy must be underwritten by an insurance corporation with an A.M. Best rating of "A-" or above, an Insurance Solvency International, Ltd. (ISI) rating of "A-1" or above a Standard and Poor's Claims Paying Ability rating of "A-" or above, "A-" or above by Fitch Ratings, Inc., "A3" or above by Moody's Investor Services, or a Weiss Research, Inc. rating of B+ or above. Alternatively, the sponsor (UNCC) may ascertain that the EV's policy is backed by the full faith and credit of the government of the EV's home country.

Additional resources for Health Insurance are attached and can be found on our website and the names of several companies are listed at the end of this letter. For UNC Charlotte appointments eligible for University sponsored health insurance (post-docs and full-time appointments only), your coverage will not begin until the month following your arrival or program start date, whichever is later. Therefore, you are still required to purchase coverage for the initial period of your program.


Exchange scholars are expected to provide evidence of insurance coverage upon arrival and during the International Student/Scholar Office orientation. This insurance should be a policy that is able to service the scholar and dependents in the US.

**UNCC's LOCATION AND CLIMATE:** UNC Charlotte is located on the edge of Charlotte, a city of over 700,000 people. Its climate is mild with a mean temperature ranging from 95°F (35°C) in the summer to the 20°F (-7°C) in the winter.

Our office will be glad to serve you in any way we can to assure you receive the fullest benefit and a positive experience in the United States and at UNCC. If you wish to travel during your stay, please consult with ISSO staff prior to travelling outside of the United States to insure your ability to re-enter to the States.

Please accept our best wishes for the successful completion of your plans to join us here at The University of North Carolina at Charlotte (UNCC).

Sincerely,



Madelyn Baer, Alternate Responsible Officer  
Exchange Visitor Program  
Enclosures: DS-2019, Health Insurance for Exchange visitors

cc: Dr. Jurgen Buchenau, Professor and Chair, Department of History

Below are just some options of U.S. health insurance companies which meet the standards required by U.S. Department of State and offer competitive plans for consideration.

ISO Insurance  
[www.isoa.org](http://www.isoa.org)

IMGlobal  
<http://www.imglobal.com/en/img-insurance/international-student-insurance.aspx>

HTH Worldwide  
<http://www.hthworldwide.com/>

Seven Corners  
[www.sevencorners.com](http://www.sevencorners.com)





## U.S. Customs and Border Protection

Securing America's Borders

### Most Recent I-94

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Admission (I-94) Record Number : 39397803685

Most Recent Date of Entry: 2017 May 15

Class of Admission : J1

Admit Until Date : D/S

Details provided on the I-94 Information form:

Last/Sumame : LOURDUSAMY  
First (Given) Name : SELVANATHAN  
Birth Date : 1960August15  
Passport Number : P6426788  
Country of Issuance : India

[Get Travel History](#)

- 
- ▶ Effective April 26, 2013, DHS began automating the admission process. An alien lawfully admitted or paroled into the U.S. is no longer required to be in possession of a preprinted Form I-94. A record of admission printed from the CBP website constitutes a lawful record of admission. See 8 CFR § 1.4(d).
  - ▶ If an employer, local, state or federal agency requests admission information, present your admission (I-94) number along with any additional required documents requested by that employer or agency.
  - ▶ Note: For security reasons, we recommend that you close your browser after you have finished retrieving your I-94 number.

OMB No. 1651-0111  
Expiration Date: 05/31/2017

[For inquiries or questions regarding your I-94, please click here](#)

[Accessibility](#) | [Privacy Policy](#)



U.S. Department of State

CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

OMB APPROVAL NO. 1405-0119
EXPIRES: 10/31/2020
ESTIMATED BURDEN TIME: 45 m
\*See Page 2

1. Surname/Primary Name: Lour dusany
Given Name: Sel vanat han
Gender: MALE
NO28493000
Date of Birth: 08-15-1960
City of Birth: Pudupatty
Country of Birth: INDIA
Citizenship Country Code: IN
Citizenship Country: INDIA
J-1
Legal Permanent Residence Country Code: IN
Legal Permanent Residence Country: INDIA
Position Code: 213
Position: UNIVERSITY TEACHING STAFF INCLUDING R
Primary Site of Activity: University of North Carolina at Charlotte
9201 UNIVERSITY CITY BLVD
CHARLOTTE, NC 28223-0001
2. Program Sponsor: UNC Charlotte
Program Number: P-1-04774
Participating Program Official Description: PROFESSOR; RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; SPECIALIST; STUDENT ASSOCIATE; STUDENT BACHELORS; STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE
Purpose of this form: Begin new program accompanied by number (0) of immediate family members.

3. Form Covers Period:
From (mm-dd-yyyy): 05-21-2018
To (mm-dd-yyyy): 06-30-2018
4. Exchange Visitor Category:
SHORT-TERM SCHOLAR
Subject/Field Code: 54.0101
Subject/Field Code Remarks: History, General
5. During the period covered by this form, the total estimated financial support \$ 5 is to be provided to the exchange visitor by:
Current Program Sponsor funds : \$5,000.00
Total : \$5,000.00
6. RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER
ATTESTATION: I attest that prior to issuing this Form DS-2019, the Program Sponsor organization identified above, for which I serve as the Responsible Officer or Alternate Responsible Officer, has verified, in accordance with the requirements of 22 CFR 62.12(b), that each prospective exchange visitor: (i) is eligible and qualified for, and accepted into, the program in which he or she will participate; (ii) possesses adequate financial resources to participate in and complete his or her exchange visitor program; and (iii) possesses adequate financial resources to support an accompanying spouse and dependents, if any. I also attest that upon printing and signing this form, I am physically present in the United States or in a U.S. territory. A notification copy of this form has been provided to the U.S. Department of State.
7. Madelyn BAER
Name of Official Preparing Form
9201 University City Blvd
Charlotte, NC 28223
Address of Responsible Officer or Alternate Responsible Officer
Signature of Responsible Officer or Alternate Responsible Officer
Alternate Responsible Officer
Title
704-687-7744
Telephone Number
02-10-2018
Date (mm-dd-yyyy)

8. Statement of Responsible Officer for Releasing Sponsor
Effective date (mm-dd-yyyy): Transfer of this exchange visitor from program number sponsored by to the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.
Signature of Responsible Officer or Alternate Responsible Officer
Date (mm-dd-yyyy) of Signature

PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED
The Exchange Visitor in the above program:
1. [ ] Not subject to the two-year residence requirement.
2. [ ] Subject to two-year residence requirement based on:
A. [ ] Government financing and/or
B. [ ] The Exchange Visitor Skills List and/or
C. [ ] PL 94-484 as amended
Name Title
Signature of Consular or Immigration Officer Date (mm-dd-yyyy)
THE U.S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 212 (e)

TRAVEL VALIDATION BY RESPONSIBLE OFFICER
(Maximum validation period is 1 year\*)
\*EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.
(1) Exchange Visitor is in good standing at the present time
Date (mm-dd-yyyy)
Signature of Responsible Officer or Alternate Responsible Officer
(2) Exchange Visitor is in good standing at the present time
Date (mm-dd-yyyy)
Signature of Responsible Officer or Alternate Responsible Officer

EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document.
Signature of Applicant Place Date (mm-dd-yyyy)



## INSTRUCTIONS FOR AND CERTIFICATION BY THE ALIEN BENEFICIARY NAMED ON PAGE 1 OF THIS FORM:

Read this page and sign the Exchange Visitor Certification block on the bottom of page 1 and prior to presentation to a United States Consular or Immigration Official.

### 1. I understand that the following conditions are applicable to exchange visitors:

#### (a) TWO-YEAR HOME-COUNTRY PHYSICAL PRESENCE REQUIREMENT (SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED):

**RULE:** Exchange visitors whose programs are financed in whole or in part, directly or indirectly by either their government or by the U.S. Government, are required to reside in their home-country for 2 years following completion of their program before they are eligible for immigrant status, temporary worker (H) status, or intracompany transferee (L) status. Likewise, if exchange visitors are acquiring a skill that is in short supply in their home country (these skills appear on the "Exchange Visitor Skills List") they will be subject to the same two-year home-country residence requirement. The requirement also is applicable to alien physicians entering the United States to receive graduate medical education or training. The U.S. Department of State reserves the right to make the final determination regarding 212(e).

**NOTE: MARRIAGE TO A U.S. CITIZEN OR LEGAL PERMANENT RESIDENT, OR BIRTH OF A CHILD IN THE UNITED STATES DOES NOT REMOVE THIS REQUIREMENT.**

#### (b) Extension of Stay/Program Transfers: A completed Form DS-2019 is required in order to apply for a program extension or program transfer, and must be obtained from or with the assistance of the sponsor.

#### (c) Limitation of Stay: STUDENTS - as long as they pursue a full course of study towards a degree, or if engaged full-time in a non-degree program, up to 24 months. Students for whom the sponsor recommends academic training may be permitted to remain for an additional period of up to 18 months after receiving their degree or certificate; post-doctoral academic training may be approved by the sponsor for a period not to exceed 36 months; SECONDARY STUDENTS - up to 1 academic year; TRAINEES - 18 months; TEACHERS - 3 years; PROFESSORS and RESEARCH SCHOLARS - 5 years; SHORT-TERM SCHOLARS - 6 months; SPECIALISTS - 1 year; INTERNATIONAL VISITORS - 1 year; ALIEN PHYSICIAN - the time typically required to complete the medical specialty involved but limited to 7 years with the possibility of extension if approved by the U.S. Department of State; GOVERNMENT VISITOR - up to 18 months; CAMP COUNSELOR - up to 4 months; SUMMER WORK/TRAVEL - up to 4 months; AU PAIR - 1 year; INTERN - up to 12 months. For details, see 22 CFR Part 62.

#### (d) Documentation Required for Admission/Readmission as an Exchange Visitor: To be eligible for admission to the United States, an exchange visitor must present the following at the port of entry: (1) a valid nonimmigrant visa, unless exempt from nonimmigrant visa requirements; (2) a passport valid for 6 months beyond the anticipated period of admission, unless exempt from passport requirements; (3) a properly executed Form DS-2019 which must be retained by the exchange visitor for readmission within the period of previously authorized stay. Exchange visitors are permitted to travel abroad and maintain status (e.g., obtain a new visa) under duration of the program as indicated by the dates on this form (see item 3 on page 1 of this form).

#### (e) Change of Visa Status: Exchange visitors (and their spouses and dependents) are expected to leave the United States upon completion of their program objective. Exchange visitors who are subject to the two-year home-country physical presence requirement are not eligible to change their status while in the United States to any other nonimmigrant category except, if applicable, that of official or employee of a foreign government(A) or an international organization(G) or member of the family or attendant of either of these types of officials or employees.

#### (f) Insurance: Exchange visitors are required to have medical insurance in effect of themselves for the duration of their exchange program, and for accompanying spouse and dependents while they are in United States during the exchange visitor's program. Exchange visitors are required to have: (1) medical benefits of at least \$100,000 per accident or illness; (2) repatriation of remains in the amount of U.S.\$25,000; and (3) expenses associated with medical evacuation in the amount of U.S. \$50,000. A policy secured to fulfill the insurance requirements shall not have a deductible that exceeds U.S. \$500 per accident or illness, and must meet other standards specified in the Exchange Visitor Program regulations, 22 CFR Part 62.14. For details, consult your program's Responsible Officer or Alternate Responsible Officer (see item 7 on page 1 of this form).

### 2. EXCHANGE VISITOR (J-NON-IMMIGRANT) CERTIFICATION: I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify under penalty of perjury for violating U.S. laws (18 U.S. Code §1621 - Perjury generally); or (18 U.S. Code §1001 - False Statement) that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing an exchange program facilitated by the designated sponsor named above, or for an accompanying spouse and dependent(s). I also authorize the named sponsor to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my non-immigrant status. I agree that I will maintain compliance with insurance regulations as specified in 22 CFR 62.14 for myself for the duration of my exchange program and for my J-2 spouse and dependents while they are present in the United States during my exchange program. For the purposes of 20 U.S.C. 1232g and 22 CFR 62, I authorize U.S. Department of State designated sponsors and any educational institution named on Form DS-2019 to release information to the Department of State relating to compliance with the Exchange Visitor Program regulations. Signatures: The J-1 exchange visitor should sign the J-1 form under Signature of Applicant. The J-2 spouse or dependent should sign the J-2 form under Signature of Applicant. Parent or guardian must sign the J-1 form if exchange visitor is under 16. Parent or guardian must sign the J-2 form if accompanying minor is under 16.

### NOTICE TO ALL EXCHANGE VISITORS

To facilitate your readmission to the United States after a visit in another country other than a contiguous territory or adjacent islands, you should have the Responsible Officer or Alternate Responsible Officer of your sponsoring organization indicate on the TRAVEL VALIDATION BY RESPONSIBLE OFFICER or Alternate Responsible Officer section of the Form DS-2019 that you continue to be in good standing.

The signature of the Responsible Officer or the Alternate Responsible Officer on the Form DS-2019 is valid for up to one year\* or until the end date in item 3 on page 1 of this Form, or to the validation date authorized by the Responsible Officer, whichever occurs sooner.

\* EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.

**PAPERWORK REDUCTION ACT STATEMENT:** Under the Mutual Educational and Cultural Exchange Act of 1961, as amended, the U.S. Department of State has been delegated the authority to designate Exchange Visitor Programs for U.S. Government agencies, and for public and private educational and cultural exchange organizations. The information is used by Exchange Visitor Program sponsors to appropriately identify an individual seeking to enter the United States as an exchange visitor and by the U.S. Department of State for exchange visitor program administration purposes. The completed form is sent to the prospective exchange visitor abroad, who takes it to the U.S. Consulate (Embassy) to secure an exchange visitor (J-1, J-2) visa. Responses are mandatory. An Agency or organization may not conduct or sponsor, and the respondent is not required to respond, to a collection of information unless it displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, researching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: U.S. Department of State, ECA/EC, Washington, D.C. 20522-0505.

**CONFIDENTIALITY STATEMENT:** INA Section 222 (f) provides that visa issuance and refusal records shall be considered confidential and shall be used only for the formulation, amendment, administration, or enforcement of the immigration, nationality, and other laws of the United States. Certified copies of visa records may be made available to a court which certifies that the information contained in such records is needed in a case pending before the court.





# UNC CHARLOTTE

Office of International Programs  
International Student and Scholar Office

9201 University City Blvd, Charlotte, NC 28223-0001  
t/ 704.687.7781 f/ 704.687.1661 <http://isso.uncc.edu>

February 10, 2018

Greetings Selvanathan LOURDUSAMY ,

WELCOME BACK! to UNC Charlotte and participation in our visitors Exchange Program. We hope that your days at UNCC and the USA will be enjoyable. To assist you in that the following information may be helpful:

**VISA:** The DS-2019 document (enclosed) for you is to be presented at the nearest U.S. Consul to obtain the J-1 visa. This is necessary to enter the United States. Please note that your program category is that of **Short Term Scholar**.

**PAYMENT OF SEVIS FEE:** A SEVIS fee is required for all J-1 and F-1 visa applicants and evidence of payment must be provided at the visa interview. Instructions for payment and obtaining a receipt can be found at the following site:  
<http://www.isso.uncc.edu/SEVISFeeJ1.htm>

Certain J-1 scholars may be subject to the U.S. Department of State's "two-year home rule" also referred to as "212-E". Being 'subject' means that: 1) your country has a skills list; or 2) you are receiving funding from either your country's government or from the U.S. government. The determination will be made by the U.S. consulate upon visa issuance. If you are 'subject' you cannot change your J-1 status in the U.S. without an approved waiver from your home government. There is no waiver if you have received funding from the U.S. government.

**INTERNATIONAL STUDENT AND SCHOLAR OFFICE (ISSO):** You are required to check-in with our office after you arrive at UNC Charlotte for SEVIS reporting purposes. (see below). Your host faculty will schedule an appointment and a checklist of required documents and other important details is available on our website. We are available to give assistance on immigration, housing, health insurance and matters of concern. The office is located in the Office of International Programs, Room 202 of the College of Health and Human Services Building (CHHS).



**IMMIGRATION (SEVIS) REPORTING REQUIREMENTS:** You will need to schedule an appointment with ISSO within one week of your arrival at UNC Charlotte so that we can activate your SEVIS record. Once you have confirmed your travel plans, please contact me or your faculty sponsor, to schedule the check-in appointment. You must bring your immigration documents, evidence of satisfactory health insurance coverage and be prepared to give us a local address. We will also provide you with a brief orientation and provide information which will be helpful during your stay.

**YOUR PROGRAM:** You will be conducting research under the supervision of **Dr. Jurgen Buchenau** who will assist you with initial orientation to the University as well as with your research.

**HEALTH INSURANCE:** Per federal regulations, ALL J-1 visa holders and their J-2 dependents MUST have medical insurance for the period of their appointment, starting on the day of arrival. The insurance coverage must meet the minimums set by the Department of State as follows:

- \$100,000 per accident or illness,
- medical evacuation of \$50,000 and
- repatriation of remains of \$25,000
- a deductible not to exceed \$500 per accident or illness

The insurance policy must be underwritten by an insurance corporation with an A.M. Best rating of "A-" or above, an Insurance Solvency International, Ltd. (ISI) rating of "A-1" or above a Standard and Poor's Claims Paying Ability rating of "A-" or above, "A-" or above by Fitch Ratings, Inc., "A3" or above by Moody's Investor Services, or a Weiss Research, Inc. rating of B+ or above. Alternatively, the sponsor (UNCC) may ascertain that the EV's policy is backed by the full faith and credit of the government of the EV's home country.

Additional resources for Health Insurance are attached and can be found on our website and the names of several companies are listed at the end of this letter. For UNC Charlotte appointments eligible for University sponsored health insurance (post-docs and full-time appointments only), your coverage will not begin until the month following your arrival or program start date, whichever is later. Therefore, you are still required to purchase coverage for the initial period of your program.

Exchange scholars are expected to provide evidence of insurance coverage upon arrival and during the International Student/Scholar Office orientation. This insurance should be a policy that is able to service the scholar and dependents in the US.

**UNCC's LOCATION AND CLIMATE:** UNC Charlotte is located on the edge of Charlotte, a city of over 700,000 people. Its climate is mild with a mean temperature ranging from 95°F (35°C) in the summer to the 20°F (-7°C) in the winter.

Our office will be glad to serve you in any way we can to assure you receive the fullest benefit and a positive experience in the United States and at UNCC. If you wish to travel during your stay, please consult with ISSO staff prior to travelling outside of the United States to insure your ability to re-enter to the States.

Please accept our best wishes for the successful completion of your plans to join us here at The University of North Carolina at Charlotte (UNCC).

Sincerely,

Madelyn Baer, Alternate Responsible Officer  
Exchange Visitor Program  
Enclosures: DS-2019, Health Insurance for Exchange visitors

cc: Dr. Jurgen Buchenau, Professor and Chair, Department of History

Below are just some options of U.S. health insurance companies which meet the standards required by U.S. Department of State and offer competitive plans for consideration.

**ISO**

<https://www.isoa.org/>

**Seven Corners**

<https://www.sevencorners.com/brochure/2vls12.brochure.na.pdf> -

**IMGlobal**

<http://www.imglobal.com/en/img-insurance/international-student-insurance.aspx>





## U.S. Customs and Border Protection

Securing America's Borders

### Most Recent I-94

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Admission (I-94) Record Number : 26373603856

Most Recent Date of Entry: 2018 May 20

Class of Admission : J1

Admit Until Date : D/S

Details provided on the I-94 Information form:

Last/Surname : LOURDUSAMY  
First (Given) Name : SELVANATHAN  
Birth Date : 1960 August 15  
Passport Number : P6426788  
Country of Issuance : India

[Get Travel History](#)

- ▶ Effective April 26, 2013, DHS began automating the admission process. An alien lawfully admitted or paroled into the U.S. is no longer required to be in possession of a preprinted Form I-94. A record of admission printed from the CBP website constitutes a lawful record of admission. See 8 CFR § 1.4(d).
- ▶ If an employer, local, state or federal agency requests admission information, present your admission (I-94) number along with any additional required documents requested by that employer or agency.
- ▶ Note: For security reasons, we recommend that you close your browser after you have finished retrieving your I-94 number.

DHS No. 1651-0111  
Expiration Date: 03/31/2019

[For inquiries or questions regarding your I-94, please click here](#)

[Accessibility](#) | [Privacy Policy](#)

U.S. Department of State

OMB APPROVAL NO.1405-0119  
EXPIRES: 10/31/2020  
ESTIMATED BURDEN TIME: 45 min  
\*See Page 2

CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

1. Surname/Primary Name: <b>Lourdusamy</b>		Given Name: <b>Selvanathan</b>		Gender: <b>MALE</b>		N0030114561	
Date of Birth (mm-dd-yyyy): <b>08-15-1960</b>		City of Birth: <b>Pudupatty</b>		Country of Birth: <b>INDIA</b>		Citizenship Country Code: <b>IN</b>	
Legal Permanent Residence Country Code: <b>IN</b>		Legal Permanent Residence Country: <b>INDIA</b>		Position Code: <b>213</b>		Position: <b>UNIVERSITY TEACHING STAFF INCLUDING R</b>	
Primary Site of Activity: <b>University of North Carolina at Charlotte 9201 UNIVERSITY CITY BLVD CHARLOTTE, NC 28223-0001</b>							
1. Program Sponsor: <b>UNC Charlotte</b>				Program Number: <b>P-1-04774</b>			
Participating Program Official Description: <b>PROFESSOR; RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; SPECIALIST; STUDENT ASSOCIATE; STUDENT BACHELORS; STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE</b>							
Purpose of this form: <b>Begin new program; accompanied by number (0) of immediate family members.</b>							
3. Form Covers Period:		4. Exchange Visitor Category:					
From (mm-dd-yyyy): <b>05-15-2019</b>		<b>SHORT-TERM SCHOLAR</b>					
To (mm-dd-yyyy): <b>07-01-2019</b>		Subject/Field Code: <b>54.0101</b>		Subject/Field Code Remarks: <b>History, General</b>			
5. During the period covered by this form, the total estimated financial support (in U.S. \$) is to be provided to the exchange visitor by: Current Program Sponsor funds : \$5,000.00 Total : \$5,000.00							

6. RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER ATTESTATION: I attest that prior to issuing this Form DS-2019, the Program Sponsor organization identified above, for which I serve as the Responsible Officer or Alternate Responsible Officer, has verified, in accordance with the requirements of 22 CFR 62.12(b), that each prospective exchange visitor: (i) is eligible and qualified for, and accepted into, the program in which he or she will participate; (ii) possesses adequate financial resources to participate in and complete his or her exchange visitor program; and (iii) possesses adequate financial resources to support an accompanying spouse and dependents, if any. I also attest that upon printing and signing this form, I am physically present in the United States or in a U.S. territory. A notification copy of this form has been provided to the U.S. Department of State.		7. <b>Madelyn BAER</b>		Alternate Responsible Officer	
		Name of Official Preparing Form: <b>9201 University City Blvd Charlotte, NC 28223</b>		Title	
		Address of Responsible Officer or Alternate Responsible Officer		Telephone Number	
		Signature of Responsible Officer or Alternate Responsible Officer		Date (mm-dd-yyyy) <b>11-20-2018</b>	
8. Statement of Responsible Officer for Releasing Sponsor (FOR TRANSFER OF PROGRAM) Effective date (mm-dd-yyyy): _____ Transfer of this exchange visitor from program number _____ sponsored by _____ to the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.					
Signature of Responsible Officer or Alternate Responsible Officer				Date (mm-dd-yyyy) of Signature	

PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED (see item 1(a) of page 2).		TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Maximum validation period is 1 year*)	
The Exchange Visitor in the above program:		*EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.	
1. <input checked="" type="checkbox"/> Not subject to the two-year residence requirement.		(1) Exchange Visitor is in good standing at the present time	
2. <input type="checkbox"/> Subject to two-year residence requirement based on:		Date (mm-dd-yyyy)	
A. <input type="checkbox"/> Government financing and/or		Signature of Responsible Officer or Alternate Responsible Officer	
B. <input type="checkbox"/> The Exchange Visitor Skills List and/or		(2) Exchange Visitor is in good standing at the present time	
C. <input type="checkbox"/> PL 94-484 as amended		Date (mm-dd-yyyy)	
Name: _____ Title: _____		Signature of Responsible Officer or Alternate Responsible Officer	
Signature of Consular or Immigration Officer		Date (mm-dd-yyyy)	
THE U. S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 212 (e).		Signature of Responsible Officer or Alternate Responsible Officer	

EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document.

Signature of Applicant \_\_\_\_\_ Place \_\_\_\_\_ Date (mm-dd-yyyy) \_\_\_\_\_



## INSTRUCTIONS FOR AND CERTIFICATION BY THE ALIEN BENEFICIARY NAMED ON PAGE 1 OF THIS FORM:

Read this page and sign the Exchange Visitor Certification block on the bottom of page 1 and prior to presentation to a United States Consular or Immigration Official.

### 1. I understand that the following conditions are applicable to exchange visitors:

**(a) TWO-YEAR HOME-COUNTRY PHYSICAL PRESENCE REQUIREMENT (SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED):**

**RULE:** Exchange visitors whose programs are financed in whole or in part, directly or indirectly by either their government or by the U.S. Government, are required to reside in their home-country for 2 years following completion of their program before they are eligible for immigrant status, temporary worker (H) status, or intracompany transferee (L) status. Likewise, if exchange visitors are acquiring a skill that is in short supply in their home country (these skills appear on the "Exchange Visitor Skills List") they will be subject to the same two-year home-country residence requirement. The requirement also is applicable to alien physicians entering the United States to receive graduate medical education or training. The U.S. Department of State reserves the right to make the final determination regarding 212(e).

**NOTE: MARRIAGE TO A U.S. CITIZEN OR LEGAL PERMANENT RESIDENT, OR BIRTH OF A CHILD IN THE UNITED STATES DOES NOT REMOVE THIS REQUIREMENT.**

**(b) Extension of Stay/Program Transfers:** A completed Form DS-2019 is required in order to apply for a program extension or program transfer, and must be obtained from or with the assistance of the sponsor.

**(c) Limitation of Stay: STUDENTS** - as long as they pursue a full course of study towards a degree, or if engaged full-time in a non-degree program, up to 24 months. Students for whom the sponsor recommends academic training may be permitted to remain for an additional period of up to 18 months after receiving their degree or certificate; post-doctoral academic training may be approved by the sponsor for a period not to exceed 36 months; **SECONDARY STUDENTS** - up to 1 academic year; **TRAINEES** - 18 months; **TEACHERS** - 3 years; **PROFESSORS and RESEARCH SCHOLARS** - 5 years; **SHORT-TERM SCHOLARS** - 6 months; **SPECIALISTS** - 1 year; **INTERNATIONAL VISITORS** - 1 year; **ALIEN PHYSICIAN** - the time typically required to complete the medical specialty involved but limited to 7 years with the possibility of extension if approved by the U.S. Department of State; **GOVERNMENT VISITOR** - up to 18 months; **CAMP COUNSELOR** - up to 4 months; **SUMMER WORK/TRAVEL** - up to 4 months; **AU PAIR** - 1 year; **INTERN** - up to 12 months. For details, see 22 CFR Part 62.

**(d) Documentation Required for Admission/Readmission as an Exchange Visitor:** To be eligible for admission to the United States, an exchange visitor must present the following at the port of entry: (1) a valid nonimmigrant visa, unless exempt from nonimmigrant visa requirements; (2) a passport valid for 6 months beyond the anticipated period of admission, unless exempt from passport requirements; (3) a properly executed Form DS-2019 which must be retained by the exchange visitor for readmission within the period of previously authorized stay. Exchange visitors are permitted to travel abroad and maintain status (e.g., obtain a new visa) under duration of the program as indicated by the dates on this form (see item 3 on page 1 of this form).

**(e) Change of Visa Status:** Exchange visitors (and their spouses and dependents) are expected to leave the United States upon completion of their program objective. Exchange visitors who are subject to the two-year home-country physical presence requirement are not eligible to change their status while in the United States to any other nonimmigrant category except, if applicable, that of official or employee of a foreign government (A) or an international organization (G) or member of the family or attendant of either of these types of officials or employees.

**(f) Insurance:** Exchange visitors are required to have medical insurance in effect of themselves for the duration of their exchange program, and for accompanying spouse and dependents while they are in United States during the exchange visitor's program. Exchange visitors are required to have: (1) medical benefits of at least \$100,000 per accident or illness; (2) repatriation of remains in the amount of U.S.\$25,000; and (3) expenses associated with medical evacuation in the amount of U.S. \$50,000. A policy secured to fulfill the insurance requirements shall not have a deductible that exceeds U.S. \$500 per accident or illness, and must meet other standards specified in the Exchange Visitor Program regulations, 22 CFR Part 62.14. For details, consult your program's Responsible Officer or Alternate Responsible Officer (see item 7 on page 1 of this form).

**2. EXCHANGE VISITOR (J-NON-IMMIGRANT) CERTIFICATION:** I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify under penalty of perjury for violating U.S. laws (18 U.S. Code §1621 - Perjury generally); or (18 U.S. Code §1001 - False Statement) that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing an exchange program facilitated by the designated sponsor named above, or for an accompanying spouse and dependent(s). I also authorize the named sponsor to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my non-immigrant status. I agree that I will maintain compliance with insurance regulations as specified in 22 CFR 62.14 for myself for the duration of my exchange program and for my J-2 spouse and dependents while they are present in the United States during my exchange program. For the purposes of 20 U.S.C. 1232g and 22 CFR 62, I authorize U.S. Department of State designated sponsors and any educational institution named on Form DS-2019 to release information to the Department of State relating to compliance with the Exchange Visitor Program regulations. Signatures: The J-1 exchange visitor should sign the J-1 form under Signature of Applicant. The J-2 spouse or dependent should sign the J-2 form under Signature of Applicant. Parent or guardian must sign the J-1 form if exchange visitor is under 16. Parent or guardian must sign the J-2 form if accompanying minor is under 16.

### NOTICE TO ALL EXCHANGE VISITORS

To facilitate your readmission to the United States after a visit in another country other than a contiguous territory or adjacent islands, you should have the Responsible Officer or Alternate Responsible Officer of your sponsoring organization indicate on the TRAVEL VALIDATION BY RESPONSIBLE OFFICER or Alternate Responsible Officer section of the Form DS-2019 that you continue to be in good standing.

The signature of the Responsible Officer or the Alternate Responsible Officer on the Form DS-2019 is valid for up to one year\* or until the end date in item 3 on page 1 of this Form, or to the validation date authorized by the Responsible Officer, whichever occurs sooner.

\* EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.

**PAPERWORK REDUCTION ACT STATEMENT:** Under the Mutual Educational and Cultural Exchange Act of 1961, as amended, the U.S. Department of State has been delegated the authority to designate Exchange Visitor Programs for U.S. Government agencies, and for public and private educational and cultural exchange organizations. The information is used by Exchange Visitor Program sponsors to appropriately identify an individual seeking to enter the United States as an exchange visitor and by the U.S. Department of State for exchange visitor program administration purposes. The completed form is sent to the prospective exchange visitor abroad, who takes it to the U.S. Consulate (Embassy) to secure an exchange visitor (J-1, J-2) visa. Responses are mandatory. An Agency or organization may not conduct or sponsor, and the respondent is not required to respond, to a collection of information unless it displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, researching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: U.S. Department of State, ECA/EC, Washington, D.C. 20522-0505.

**CONFIDENTIALITY STATEMENT:** INA Section 222 (f) provides that visa issuance and refusal records shall be considered confidential and shall be used only for the formulation, amendment, administration, or enforcement of the immigration, nationality, and other laws of the United States. Certified copies of visa records may be made available to a court which certifies that the information contained in such records is need in a case pending before the court.





# UNC CHARLOTTE

## International Programs

### International Student and Scholar Office

9201 University City Blvd, Charlotte, NC 28223-0001

t/ 704.687.7781 f/ 704.687.1661 [isso.uncc.edu](http://isso.uncc.edu)

November 20, 2018

Greetings Selvanathan LOURDUSAMY,

Welcome to UNC Charlotte and participation in our visitors Exchange Program. We hope that your days at UNCC and the USA will be enjoyable. To assist you in that the following information may be helpful:

**VISA:** The DS-2019 document (enclosed) for you is to be presented at the nearest U.S. Consul to obtain the J-1 visa. This is necessary to enter the United States. Please note that your program category is **SHORT TERM SCHOLAR**.

**PAYMENT OF SEVIS FEE:** A SEVIS fee is required for all J-1 and F-1 visa applicants and evidence of payment must be provided at the visa interview. Instructions for payment and obtaining a receipt can be found at the following site: [www.fmjfee.com](http://www.fmjfee.com)

**VISA INTERVIEW:** Now you are ready for your visa interview. Visa procedures may be different for each U.S. consulate or embassy. Check with the office where you will apply to determine exactly what documents and fees are required. In general the following documents are required to apply for a J-1 visa:

- Completed visa application form
- Proof of SEVIS Fee payment
- DS-2019 immigration document
- Valid passport (valid for at least 6 months from the start date of your academic program)
- 2" x 2" passport-style photograph for the visa
- Financial documents: you must prove that you have the amount shown on the DS-2019. Examples of financial documentation include bank statements, letters from government or sponsor, scholarship award letter, GTF contract, etc.
- Invitation from Dr. Jurgen Buchenau
- Evidence of continuing ties to your home country, such as family, career or property). Your visa will be denied unless you satisfy the consular officer that you will return home. Unfortunately, there is no single explanation, document, or letter than can guarantee visa issuance.





Certain J-1 scholars may be subject to the U.S. Department of State's "two-year home rule" also referred to as "212-E". Being 'subject' means that: 1) your country has a skills list; or 2) you are receiving funding from either your country's government or from the U.S. government. The determination will be made by the U.S. consulate upon visa issuance. If you are 'subject' you cannot change your J-1 status in the U.S. without an approved waiver from your home government. There is no waiver if you have received funding from the U.S. government.

**INTERNATIONAL STUDENT AND SCHOLAR OFFICE (ISSO):** You are required to check-in with our office after you arrive at UNC Charlotte for SEVIS reporting purposes. (see below). Your host faculty will schedule an appointment and a checklist of required documents and other important details is available on our website. We are available to give assistance on immigration, housing, health insurance and matters of concern. The office is located in the Office of International Programs, Room 202 of the College of Health and Human Services Building (CHHS).

**IMMIGRATION (SEVIS) REPORTING REQUIREMENTS:** You will need to schedule an appointment with ISSO within one week of your arrival at UNC Charlotte so that we can activate your SEVIS record. Once you have confirmed your travel plans, please contact me and your faculty sponsor, to schedule the check-in appointment. You must bring your immigration documents, evidence of satisfactory health insurance coverage and be prepared to give us a local address. We will also provide you with a brief orientation and provide information which will be helpful during your stay.

**YOUR PROGRAM:** You will be working with **Professor Jurgen Buchenau** who will direct your Research Program and assist you with initial orientation to the University.

**HEALTH INSURANCE:** Per federal regulations, ALL J-1 visa holders and their J-2 dependents MUST have medical insurance for the period of their appointment, starting on the day of arrival. The insurance coverage must meet the minimums set by the Department of State as follows:

- \$100,000 per accident or illness,
- Medical evacuation of \$50,000 and
- Repatriation of remains of \$25,000
- A deductible not to exceed \$500 per accident or illness

The insurance policy must be underwritten by an insurance corporation with an A.M. Best rating of "A-" or above, an Insurance Solvency International, Ltd. (ISI) rating of "A-1" or above a Standard and Poor's Claims Paying Ability rating of "A-" or above, "A-" or above by Fitch Ratings, Inc., "A3" or above by Moody's Investor Services, or a Weiss Research, Inc. rating of B+ or above. Alternatively, the sponsor (UNCC) may ascertain that the EV's policy is backed by the full faith and credit of the government of the EV's home country.

Additional resources for Health Insurance are attached and can be found on our website and the names of several companies are listed at the end of this letter. For UNC Charlotte appointments eligible for University sponsored health insurance (post-docs and full-time appointments only), your coverage will not begin until the month following your arrival or program start date, whichever is later. Therefore, you are still required to purchase coverage for the initial period of your program.

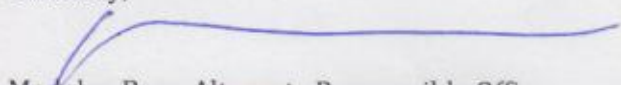
Exchange scholars are expected to provide evidence of insurance coverage upon arrival and during the International Student/Scholar Office orientation. This insurance should be a policy that is able to service the scholar and dependents in the US.

**UNCC's LOCATION AND CLIMATE:** UNC Charlotte is located on the edge of Charlotte, a city of over 700,000 people. Its climate is mild with a mean temperature ranging from 95°F (35°C) in the summer to the 20°F (-7°C) in the winter.

Our office will be glad to serve you in any way we can to assure you receive the fullest benefit and a positive experience in the United States and at UNCC. If you wish to travel during your stay, please consult with ISSO staff prior to travelling outside of the United States to insure your ability to re-enter to the States.

Please accept our best wishes for the successful completion of your plans to join us here at The University of North Carolina at Charlotte (UNCC).

Sincerely,



Madelyn Baer, Alternate Responsible Officer  
Exchange Visitor Program  
Enclosures: DS-2019, Health Insurance for Exchange visitors

cc: Dr. Jurgen Buchenau, Professor and Chair, Department of History

Below are just some options of U.S. health insurance companies which meet the standards required by U.S. Department of State and offer competitive plans for consideration.

ISO Insurance  
[www.isoa.org](http://www.isoa.org)

IMGlobal  
<http://www.imglobal.com/en/img-insurance/international-student-insurance.aspx>

HTH Worldwide  
<http://www.hthworldwide.com/>

Seven Corners  
[www.sevencorners.com](http://www.sevencorners.com)



**Jennifer Hamblin** Fri, Mar 8, 8:52 PM (4 days ago)

to me

Hello Selvanathan,

We are very excited for you to be staying in UNC Charlotte's guest housing program. In preparation for you checking in, I wanted to pass on some information. I understand that you will be checking in to Maple 204 bedroom 3 on May 17, and checking out on June 26, 2019. If this is no longer correct or has changed, please let me know.

To check in, there is a 24-hour desk at Belk Hall (562 on a campus map). Mention that you are checking in to guest housing. This will also be where you will turn in your keys when you check out. (PLEASE NOTE THIS IS NOT THE BUILDING YOU WILL BE LIVING IN. THE BUILDING YOU ARE LIVING IN IS A DECENT WALK, SO YOU WILL NEED TRANSPORTATION TO MAPLE HALL.) Maple Hall is 542 on a [campus map](#).

Included with your keys will be a welcome packet with helpful information about living on campus. I've also attached those documents for your reference.

You will receive two keys when you check in. The first key (that has a smiley face on it) is the key that will get you into the building and will get you into the apartment. The second, brass key, will get you into your individual bedroom. The bedrooms are numbered 1 being the first room closest to the living room and bedroom 4 is the last bedroom at the end of the hall. Your ID, once you receive it, can give you access to the lounge in Maple, Oak Hall, and the laundry room (however, your key will also give you access to the laundry room)

Payments can be made online through the application portal. You will need the username and password that you created when you applied. As well, if you are asked for a "code" the code is "UNCCGuest2019", but do not hesitate to let me know if you have additional questions. Rent is \$175 per week or \$35 per night, depending on the length of stay. You are welcome to pay on your own schedule, but payment is due prior to you checking out.

Your mailing address is:  
UNC Charlotte  
9201 University City Blvd  
Maple Hall 204  
Charlotte, NC 28223

Your mailbox is located near the bike racks in Parking lot 16. Please see the staff member at the Oak Hall Front desk for your mailbox combination. Packages that you receive during your stay will need to be picked up from Prospector (#34 on a campus map). [Here is a video](#) on how to open your mailbox.

Your mailbox combination is:

ROOM	COMBINATION #1	COMBINATION #2	COMBINATION #3
204	39 L	33 R	15 L



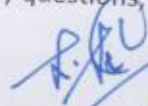
If you are planning on bringing a car to campus, you will need to purchase a parking permit or park in one of the visitor decks. Parking Services is open from 7:30am-5pm Monday-Friday and is #92 on a campus map. If you wish to purchase a long-term parking permit, please contact me, and I'll provide you with a letter to take with you to parking services that explains you are a residential guest. If you only need short term parking, or if you arrive during non-business hours, you can park at the Union visitor deck. Information about visitor parking can be found [here](#).

Lastly, once you are settled, please notify me once you have received your UNC Charlotte ID, as I will need to add access to the Maple Laundry room, and access cannot be added until the card is in hand.

If you have any questions, feel free to call or email me at 704-687-7539 or [Jennifer.Hamblin@uncc.edu](mailto:Jennifer.Hamblin@uncc.edu).

Thanks!  
Jennifer

JMC BK



Pis 1234





For: SELVANATHAN LOURDUSAMY



## U.S. Customs and Border Protection

Securing America's Borders

### Most Recent I-94

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Admission (I-94) Record Number : 008804337A2

Most Recent Date of Entry: 2019 May 17

Class of Admission : J1

Admit Until Date : D/S

Details provided on the I-94 Information form:

Last/Surname : LOURDUSAMY  
First (Given) Name : SELVANATHAN  
Birth Date : 1960 August 15  
Passport Number : P6426788  
Country of Issuance : India

[Get Travel History](#)

► Effective April 26, 2013, DHS began automating the admission process. An alien lawfully admitted or paroled into the U.S. is no longer required to be in possession of a preprinted Form I-94. A record of admission printed from the CBP website constitutes a lawful record of admission. See 8 CFR § 1.4(d).

► If an employer, local, state or federal agency requests admission information, present your admission (I-94) number along with any additional required documents requested by that employer or agency.

► Note: For security reasons, we recommend that you close your browser after you have finished retrieving your I-94 number.

OMB No. 1651-0111  
Expiration Date: 05/31/2019

[For inquiries or questions regarding your I-94, please click here](#)

[Accessibility](#) | [Privacy Policy](#)



February 24, 2016

To: Dr R. Ravindhran


Dear Dr. Ravindhran

We cordially request your attendance at the *Staple Crops Bio Fortified with Vitamins and Minerals: Considerations for a Public Health Strategy* Technical consultation, co-organized by the World Health Organization, the Food and Agriculture Organization of the United Nations (FAO) and the New York Academy of Sciences on April 6-8, 2016 at the New York Academy of Sciences headquarters, 250 Greenwich Street (7 World Trade Center) – 40<sup>th</sup> Floor, New York, New York, USA. This consultation is being hosted by the Sackler Institute for Nutrition Science, a program of the New York Academy of Sciences.

The Sackler Institute for Nutrition Science will provide reimbursement for economy-class long-distance travel, four nights' accommodation, and local ground transportation for this conference from the dates of April 5 to April 8, 2016.

Again, thank you for agreeing to participate in these Sackler Institute activities. Do not hesitate to contact me if you have questions or if I may be of further assistance.

Sincerely,



**Mireille Mclean, MPA, MPH**  
Director  
The Sackler Institute for Nutrition Science  
The New York Academy of Sciences  
7 World Trade Center  
250 Greenwich Street, FL 40  
New York, NY 10007  
O: (212) 298-8650 | F: (212) 298-3624  
[mmclean@nyas.org](mailto:mmclean@nyas.org)





THE SACKLER INSTITUTE  
for NUTRITION SCIENCE

Date: April 14, 2016

Dear Dr. Ravindhran,

On behalf of the Sackler Institute of Nutrition Science, I would like to confirm your attendance at the "WHO Biofortification Meeting" held at The New York Academy of Sciences on April 6-8<sup>th</sup>, 2016.

We look forward to your participation at future events.

Sincerely,

**Sabah Jaggi**

The New York Academy of Sciences  
7 World Trade Center  
250 Greenwich Street, 40th Floor  
New York, NY 10007-2157