

70th Governing Body Meeting



18th January, 2019
3.00 p.m.



LOYOLA COLLEGE

(Autonomous)

'College of Excellence' Status Conferred by UGC in 2014
Reaccredited with 'A' Grade (3.70 CGPA) by NAAC
Chennai - 600 034.



70th Meeting of the Governing Body

Date: 18th January 2019

Time: 3.00 PM Venue: JD

Conference Hall

**Loyola College (Autonomous)
Chennai – 600 034**

Academic Activities and Future Directions
(Nov 2018 – Jan 2019)

ACADEMIC ACTIVITIES AND FUTURE DIRECTIONS (Nov 2018- Jan 2019)

I am extremely happy to present the Academic Activities carried out between November 2018 to January 2019.

Faculty Development Programmes:

- ✓ A Faculty Development Programme on "Frontiers in Biological Sciences" was organized for the staff members of Biotechnology, Chemistry, Food Chemistry & Food Processing and MLT on November 19th & 20th, 2018.
- ✓ The 4th session of the Faculty Development Programme for Junior faculty members was organized by IQAC on December 3rd, 2018.
- ✓ Faculty Development Programme on R (A tool to solve Mathematical, Physical and Statistical problems) was organized for the faculty members of Mathematics, Physics and Statistics of Shift II on December 20th and 21st, 2018.

IQAC Programmes:

- ✓ A two day National Conference on "Excellence in Higher Education" was organized by IQAC on November 23rd & 24th, 2018.
- ✓ Springboard - A Leadership Programme (Third Session) for Quality Circle Members on "Awareness to Addiction" was organized by IQAC on December 7th, 2018.

International programmes

- ✓ International Conference on Computing Sciences (ICCS 2018-2019) was organized by LIMCOS on November 16th & 17th, 2018.
- ✓ International Conference on "Social Work Profession: An Intercultural Perspectives" - was organized by Department of Social Work on November 26th & 27th, 2018.
- ✓ International Seminar on "Religious Literature in Multi-dimensional Perspectives" was organized by Department of Tamil on December 6th & 7th, 2018.
- ✓ International Conference on Dictionary and its Etymological Research was organized by Departments of English & Tamil in collaboration with Directorate of Tamil Etymological Dictionary Project on December 17th, 2018.

Workshop / Seminars / Lectures:

- ✓ Management Development Programme (MDP) on "IoT and GST for Business Entities and Charitable & Religious Institutions" was organized by Department of Commerce on November 14th to 16th, 2018.
- ✓ One-day State Level Seminar on "Is Social Media a Boon or Bane for Life" was organized by Loyola Institute of Frontier Energy (LIFE) on November 24th, 2018.
- ✓ Workshop on Right to Information was organized by Consumer Club & Entrepreneur Development Cell on November 28th, 2018.
- ✓ Soft Skills Training – 2018 Organized by Department of Computer Science November 28th, 2018.

- ✓ Guest Lecture on "Signalling In Game Theory" was organized by Department of Economics on November 29th, 2018.
- ✓ Special Lecture on Exciting and Utility Domain of Bioinformation Technology (Lofty Ideality to Visible Reality) was organized by Department of Advanced Zoology & Biotechnology in collaboration with LIMCOS on November 30th, 2018.
- ✓ Employable Skill Development Program: Workshop on Chat bots 24 Hours X 365 days - Automated Customer Support Services was organized by Department of Computer Science & Applications on November 30th, 2018.
- ✓ One day Seminar on Social Responsibility was organized by Loyola FM Radio Club on December 1, 2018.
- ✓ One day Workshop cum Expo on Herbal | Terrace Garden was organized by Plant Biology and Biotechnology on December 12th, 2018.
- ✓ Entrepreneurial Skill Development Program in Arduino: Workshop on "Artificial Intelligence" - was organized by Department of Computer Science & Applications on December 12th, 2018.
- ✓ Deminar on CollPoll - Campus Management, Engagement and Analytics Platform - was organized by WEPRO on December 13th, 2018.
- ✓ Guest Lecture on Algebra - was organized by Department of Mathematics on December 20th, 2018.
- ✓ Uraiyal (A Guest Lecture for the upliftment of Motivation among the students) - was organized by Forum for Information Technology, Department of Computer Science. on January 10th, 2019.

Endowment Lectures:

- ✓ Dr K. Swaminathan Endowment Lecture was organized by Loyola Institute of Frontier Energy (LIFE) on January 10th, 2019.
- ✓ Dr. G. J. Sudhakar Endowment Lecture - was organized by Department of History on December 4th, 2018.

LISSTAR Programmes:

- ✓ A Discussion on Effective Preparation for NET (National Eligibility Test) - November 29, 2018.
- ✓ A Discussion on Predictors of Emotional Branding - December 6, 2018.
- ✓ Book launch on A Rural Manifesto and a Public Lecture - December 13, 2018.

Other initiatives:

- Loyola Knowledge Hub for Excellence in Child Protection (Loyola KHEChP) an initiative by social work department had been awarded a project to study the status of Children who were sent out from various NGOs or by Government agencies funded Tamil Nadu State Commission for Protection of Child Rights.
- Sociology department had been awarded a Survey project on Health by the Japanese Government. This will further give scope of major projects.

Future Directions:

- ✓ I present before the Governing Body certain policies of the college for approval. These policies are related to promotion of research, consultancy, specific policies related to research and code of ethics in research, handbook on code of conduct for students and teachers, manuals on professional values, policies on recruitment, promotion and grievance redressal mechanism, staff service rules and professional ethics, core values of institution and professional code for statutory bodies and regulatory authorities of the college. These policies had already been discussed and recommended for implementation by the College Council and placed before the Governing Body for approval of the same.
- ✓ The College is planning to sign a MoU with Binary University to start a Commerce Programme in the Model of BBA (France).
- ✓ University Grants Commission (UGC) has invited proposals from Higher Education Institutions (HEIs), to offer courses in 'Online mode' from 2019-20 onwards. The college is willing to use this opportunity.
- ✓ The college had planned to revisit the restructured curriculum for the next academic year.
- ✓ Infrastructure development- The College had got approval from the Province for constructing a New Hostel Building. The ongoing construction work in MCA and LIFE building is nearing completion. The work in the Visual communication will start immediately after the Pongal Holidays.
- ✓ To streamline students attendance, the college had decided to bring in the following changes from this semester:
 1. Minimum 80% of attendance is compulsory for a semester.
 - ✓ Students who have below 80% of attendance should bring their parents along to meet the Principal/Officials.
 - ✓ Different slabs for lack of attendance with appropriate punitive measures were fixed.
 - ✓ 80% - 75%: a condonation fee of Rs. 300
 - ✓ 74.49% - 70% a condonation fee of Rs. 500
 - ✓ 69.49% - 65% a condonation fee of Rs. 1000
 - ✓ 64.49% - 50%, a condonation fee of Rs. 1500
 - ✓ Below 50%, the student has to be detained and had to repeat the detained semester after the completion of the course.
 2. If a student needs OD/ML, he/she should have a minimum of 50% physical attendance to be considered. These privileges should not exceed more than 15 working days for ML and 10 days for OD.
 3. Marks for attendance
 - ✓ A maximum of 5 marks is to be awarded to students who have an attendance of 80% and above. These 5 marks are supposed to be considered as bonus marks and not part of the CIA test marks. The total marks should not exceed 100.

✓ The following is to be observed in awarding marks for attendance:

- 5 marks for 100% - 95%
- 4 marks for 94% - 90%
- 3 marks for 89% - 85%
- 2 marks for 84% - 80%

MINUTES BOOK

GOVERNING BODY

A General meeting/meeting of the Board of Directors/Committee of the held on the FRIDAY

EIGHTEENTH day of JAN 19 2019

at 3-00 PM J. D CONFERENCE HALL

Quorum

REV. DR. DANIS PONNIAH. S.J. *[Signature]*
 REV. DR. JEBAMALAI TRUDAYARAJ. S.J. *[Signature]*
 REV. FR. A.M. JAVAPATHY FRANCIS S.J. *[Signature]*
 REV. DR. F. ANDREW. S.J. *[Signature]*
 REV. DR. D. SELVANAYAKAM S.J. *[Signature]*

6 DR. MERLINE SHYLA. J. *[Signature]*
 7 PROF. EDWARD SUDHAKAR. D. *[Signature]*
 8 DR. (Smt). SUDHA VYAS
 9 DR. A. VENNILA
 10 DR. S. MURUGESAN *[Signature]*

Proceeding & Discussion	Conclusions & Resolutions	Name of dissenting and/or not concurring Directors
DR. FATIMA VASANTH	<i>[Signature]</i>	15. DR. S. VINCENT. <i>[Signature]</i>
REV. FR. A. LOUIS AROCKIAARAJ. S.J.	<i>[Signature]</i>	16. PROF. SHAKEEL AHMAD
REV. DR. A. THOMAS. S.J.	<i>[Signature]</i>	17. PROF. L. ANTOINE LEBEL <i>[Signature]</i>
REV. DR. D. THOMAS ALEXANDER. S.J.	<i>[Signature]</i>	18. DR. D. SURESH KUMAR <i>[Signature]</i>
		19. Ms. PEARLINE PAUL RAJ.



71st Meeting of the **GOVERNING BODY**



2019 - 2020

LOYOLA COLLEGE (Autonomous)
Chennai - 600034

Minutes of the 70th Governing Body
Meeting and Action Taken Report

LOYOLA COLLEGE (AUTONOMOUS), CHENNAI 600 034
ACADEMIC YEAR (2019-2020)
MINUTES OF THE 70th GOVERNING BODY MEETING

Date	18 th January 2019	Venue	J.D.Conference Hall
Time	11.00 a.m.	Number	GB/Even/2019-20

1. Prayer and Welcome: The Governing Body of Loyola College met on 18th January 2019. Rev. Dr. Danis Ponniah SJ, Provincial and the Chairman of the Governing Body, called the session to order. Mr. D. Edward Sudhakar, Dean of Arts invoked the blessings of the Almighty. Rev. Dr. F. Andrew SJ, Principal of Loyola College and Secretary of the Governing Body welcomed the gathering and informed the members that a new restructured curriculum for undergraduate programme would be introduced from the next academic year.

Apologies for Absence: Dr. Sudha Vyas (UGC Nominee) Prof. Shakeel Ahmed (Subject Expert) and Mrs. Pearlina Paulraj (Senior Faculty) had expressed their inability to attend the meeting.

2. Introductory Remarks: Rev. Dr. Danis Ponniah, SJ, Chairman shared the vision of Rev. Father General and quoted his speech in the Bilbao Conference. He invited us to reflect on whether we are able to work together peacefully and joyfully and if there is commitment among the key players. He urged that our Universities and Colleges become a place for reconciliation and peace to promote social justice. He emphasized that *Global Agendas* should percolate into the local planning and Madurai Jesuit Province had identified new apostolic priorities such as marching with the Dalits, Tribals, Adivasis and other vulnerable groups. The main thrust of our mission is to work together, synergize, become relevant and try to help students coming from the marginalized sections. He requested the college to "help the students to "learn to develop respect for one another". He strongly insisted that this core value or attitude should be our key priority in the formation of students.

3. Minutes of the 69th Governing Body: Dr. J. Merline Shyla, Dean of Sciences, presented the minutes of the 69th Governing Body meeting held on 28th October 2018. After a brief discussion and a few corrections, the minutes were passed. Rev. Dr. Jebamalai Raja SJ, the Deputy Chairman observed and raised concern over the growing difference between the Shift 1 and Shift 2 in various aspects like admission, staff work environment and students welfare. Rev. Fr. Rector responded that the management has taken initiatives to strengthen the capacity of the staff members in Shift -2 and is also trying to work on their salary component. The Chairman requested the management to ensure that there is no differential treatment for the Shift -2 staff and he noted that in spite of all these challenges, there is a great team spirit among the staff members which keeps our institution on the top.

4. Results of the Semester Examinations – Rev. Fr. A. Louis Arockiaraj SJ, Controller of Examination presented a short analytical report on the results of semester examinations Nov 2019. From this Academic year, the COE office had allowed the students to obtain Photocopy of their semester papers and the concept of revaluation has been re-

introduced. The COE office had introduced single valuation process for arrear papers and elective papers. He shared that the overall results of the UG course had a marginal improvement compared to the Nov 2018 results. Among the UG Departments, B.Com (Hons) (97%) and Viscom –Shift1 (70%) had score that highest pass percent and lowest pass percent was reported in Tamil (23%), Economics- Shift1 (32%) and Economics –Shift2 (34%). In the 3rd Semester, Animation (82%) and English–Shift1 (73%) had the highest pass percentage and lowest pass percentage was reported in Digital Journalism (27%) and Plant Biology and Biotechnology (34%). In the 5th Semester, B.Com General had the highest pass percentage and the lowest was reported in Chemistry- Shift2. The overall pass percentage of the outgoing batch was less in following departments – Physics, Chemistry, Plant Biotechnology and Economics-Shift1 (Less than 50%). In post graduate courses, the results were highly satisfactory. Almost 13 departments had very high pass percentage (70% - 90%). Only 5 departments had less pass percentage (below 50% - Computer Science and Physics had the lowest pass percentage).

Dr. Merline Shyla SJ, Dean of Science observed that the Chemistry- Shift 2 and Economics – Shift 1 were also mentioned in the previous report for their low percentage. Dr. Suresh Kumar shared that lack of team work and seriousness among the staff results in failures. Dr. Fatima Vasanth replied that the profile of the students and faculty in Shift-2 doesn't match and the quality of staff was a major concern. Rev.Fr. Louis Arockiaraj SJ, the COE informed the members that 116 students had got their semester answer sheets photocopied and 87 students had applied for revaluation (of which 41 students had change in marks). Later the report of the semester examination results was passed. Rev. Fr. Rector insisted that a detailed result analysis needs to be done by the COE office and presented to the Heads and Coordinators.

5. Budget and Infrastructure: Dr. S Vincent, the Dean of Research presented the minutes of the Finance Committee Meeting and expenditure details of the UGC-Autonomy Grant as on 31st Jan 2019. Rev.Dr. D. Selvanayakam SJ, the Secretary and Correspondent of Loyola College, presented a summary of the financial accounts for the academic year 2018 - 2019 and the proposed budget for 2019-2020 through a power-point presentation. The Total Capital Expenditure Estimated for 2018-2019 is Rs.12.5 Crores and as on 31st Dec 2018, the College had spent only Rs.3.95 Crores and the remaining Rs.8.63 Crores is unspent. He listed out 18 items under capital expenditure that added upto Rs.8.93 Crores. Under the new capital expenditure, the ongoing infrastructural expense was projected to be Rs.7.2 Crores. There will be slight dip in the income due to the suspension of MCA course from next academic year. He also pointed out that Shift-1 is incurring lose and the additional revenue generated out of Shift-2 would be used to meet the expenses of Shift-1. He informed the members that the funds for DD Kaushal Kendra were stopped by the Central Government and now the college will have an additional expense of Rs.60-70 lakhs. Later the minutes of the finance committee meeting, accounts and proposed budget were approved by the governing body.

6. Staff Status and Promotions: Dr. Suresh Kumar, Senior Faculty presented that staff status report. He announced that 12 Aided Post need to be filled up in the next academic year in the following departments (Commerce -1, Zoology-2, Tamil – 2, English – 3, History – 1, Economics – 1, Botany – 1 and Visual communication – 1). In the non-teaching staff category,

Mrs. E.I. Roseline (Superintendent) would retire on 30th March 2019 and Mr. Krishnan will be promoted as superintendent from 02nd April 2019.

7. Project Grants and UGC Accounts: Dr. S Vincent, the Dean of Research presented the project grants and UGC accounts for the period 1st November, 2018 to 16th January 2019. The College had received Rs.44 lakhs from various funding organization like DST, ICMR, ICSSR etc., during this period (sanctioned amount was Rs.53 lakhs). Later the report on project grants and UGC accounts were passed by the Governing Body.

8. Donations, Endowment Scholarships and Fee Concessions: Rev. Dr. A. Thomas SJ, the Campus Treasurer and Vice Principal presented the report of the Donations and Endowment Scholarship received by the college during the Odd semester. During this period, the college has received Rs.32.15 lakhs as donation and grants from various sources. Eleven new endowment scholarships have been instituted during this semester to the tune of Rs. 5.5 Lakhs. The college had spent Rs.1.41 Crores towards Management Students' fee concession during the even semester, Rs.12.7 lakhs was spent on Mid-Day Meals programme and Rs.9 lakhs for "Earn While You Learn Scheme". Later the report of the donations, endowment scholarships and fee concessions were passed by Governing Body.

9. Approval of policies: Fr. Principal then presented before the Governing Body certain policies of the College for approval. The policies were related to promotion of research, consultancy, specific policies related to research and code of ethics in research, hand book on code of conduct for students and teachers, manuals on professional values, policies on recruitment, promotion and grievance redressal mechanism, staff service rules and professional ethics, core values of the institution and professional code for statutory bodies and regulatory authorities of the College. As the said policies had already been discussed elaborately and recommended for implementation by the College Council the same were approved by the Governing Body.

10. Academic Initiatives and Future Directions: Mr. Antoine Lebel, the Vice Principal of Loyola College presented the Academic Activities of the Semester (November 2018 to Jan 2019). He also highlighted that the future plans:

- The College is planning to sign a MoU with Binary University to start a Commerce Programme in the Model of BBA (France).
- University Grants Commission (UGC) has invited proposals from Higher Education Institutions (HEIs), to offer courses in 'Online mode' from 2019-20 onwards. The college is willing to use this opportunity.

Students' Attendance:

To streamline students' attendance, the college had decided to bring in the following changes from this semester:

- Minimum 80% of attendance is compulsory for a semester. Students who have below 80% of attendance should bring their parents along to meet the Principal/Officials.
- Different slabs for lack of attendance with appropriate punitive measures were fixed.
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Marks for attendance

A maximum of 5 marks is to be awarded to students who have an attendance of 80% and above. These 5 marks are supposed to be considered as bonus marks and not part of the CIA test marks. The total marks should not exceed 100, in any case.

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Dr. S. Murugesan (University Nominee) thanked the college and suggested that the college could offer high quality online courses in future.

10: Vote of Thanks: Dr. Fatima Vasanth, Deputy Principal, proposed the vote of thanks and the meeting concluded at 1.05 pm.

MINUTES BOOK		
GOVERNING BODY MEETING		
A General meeting/meeting of the Board of Directors/Committee of the held on the		Wednesday
SIXTH	11:00 AM	J-D CONFERENCE HALL
Date: 14 NOV 19 2019	Quorum:	
1. REV. DR. DANIE PANNIAN SJ	6. DR. J. MERLINE SHYLA	
2. REV. DR. IRAMALAI TEJESVARAT SJ	7. PROF. D. EDWARD SODHAKAR	
3. REV. DR. FRANCIS P. XAVIER SJ	8. DR. (SRI) SUDHA VYAS	
4. REV. DR. A. THOMAS SJ	9. DR. R. RAJAMAN	
5. REV. DR. D. SELVANAYAGAM SJ	10. DR. S. MURUGESAN	
Proceeding & Discussion	Conclusions & Resolutions	Name of dissenting and/or not concurring Di
11. DR. MELCHUS GABRIEL		14. REV. DR. F. ANDREW SJ
12. FR. ANTOINE LEDEL		15. REV. DR. D. THOMAS ALEXANDER SJ
13. REV. DR. S. SAMUEL JAMESON SJ		16. DR. SHAKEEL AHMAD
		17. DR. J. MADHAN
		18. DR. V. DAVID JAMBALAN
		19. DR. D. FLORENCE WIDO.