



Loyola College (Autonomous) Chennai – 600 034
Internal Quality Assurance Cell (IQAC)
Action Taken Report (ATR) for the Year 2016-17

The overall Action Taken Report on various activities of IQAC planned for the academic year 2016-17 was collated and placed before the official forum for the approval and for the documentation of the Action Taken Report. The following are the various quality initiatives from IQAC during the academic year 2016-17.

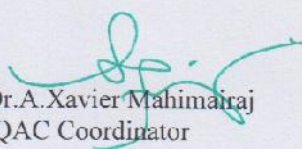
Plan of action	Details of Program	Achievement of Quality Sustenance & Enhancement
<p style="text-align: center;">Staff Orientation for Newly Joined and Junior Staff</p>	<p style="text-align: center;">Conducted from 6th to 10th June 2016</p>	<p>Staff were sensitized and oriented on the following themes:</p> <ul style="list-style-type: none"> • Jesuit Vision of Education. • Effective Teaching and Learning • Teaching for Transformation • Emotional Quotient for Teachers • Workshop on using “Smart Board” • Understanding Today’s Youth • Testing and Evaluation • Governance System – Faculty training, Evaluation, and tenure • Enhancing the Research Profile through Minor/Major Projects • Research Experience Sharing <p>The five days program were well received by the staff members, which gave a comprehensive understanding over the working environment of Loyola with its focus and expected outcomes to the newly joined and younger staff of Loyola during 2016-17.</p>
<p style="text-align: center;">Academic Staff Orientation</p>	<p style="text-align: center;">Conducted on 14th and 15th June 2016</p>	<p>Various Resource Persons shared their insights on Students Centrality: A Panel Discussion was conducted followed by a group discussion to get the suggestions from members for the assurance of students centered approach in Loyola. The opinions and suggestions on the following were collated and strategized for implementation to fulfill the student centrality in Loyola.</p> <ol style="list-style-type: none"> 1. What are the diverse sets of needs of your students that you have observed in the class? 2. How can you meet their needs? 3. What are the existing resources/system available that support you in meeting the student’s needs? 4. What are the additional resources/system that you need to meet the student’s needs?

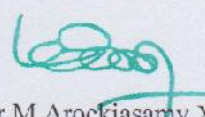
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<p>New Education Policy – A One-Day Deliberation on Draft of New Education Policy</p>	<p>6th August 2016</p>	<ul style="list-style-type: none"> • Eminent speakers from academia and activists in education participated to give their insights on the New Education Policy – Draft. • Higher Education in NEP: Prof. VenkateshAthreya, Former Registrar, Bharathidasan University • Unpacking the NEP-2016: Mr. Prince GajendraBabu, State Platform for Common School System, Tamil Nadu • Political Background of NEP:Mr.Ki.Venkatraman, Social Activist • Based on the insights staff members deliberated on the New Education Policy and came up with recommendations to be sent to MHRD. The session was moderated by • Dr.V.VasanthiDevi,Former Vice-Chancellor, ManonmaniamSundaranar University on recommendations and concluded with her insights on “How an education policy ought to be in contemporary India?”

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Open Forum	<ul style="list-style-type: none"> • Conducted on 30th August 2016. • 131 Students from Shift-I and 212 students from Shift-II attended the Open forum. • The second Open Forum for the academic year 2016-17 was conducted on 2nd March 2017. • 83 students from Shift-I and 131 students from Shift-II attended the Open Forum 	<p>Students raised the following queries and the appropriate actions were taken:</p> <ul style="list-style-type: none"> • Students restrooms should be maintained well <i>Action Taken: Restrooms are under maintenance with ACS company group, which are periodically checked and kept neat and tidy.</i> • Improve Bertram Hall audio system with better acoustics <i>Action Taken: Revamping the audio system at Bertram, is taken up as a project and a team is working on the same</i> • Washroom in sports ground needs improvement. <i>Action Taken: Renovated with additional facilities</i> • Wi-Fi to students to be strengthened and data limit to be increased. <i>Action Taken: Wi-Fi strengthened from 100Mbps to 200 Mbps. Data limit has been increased for UG and PG students from 1GB to 2 GB per day. Hotspots have been enabled in the Jubilee building to improve signal quality</i> <p>Various other queries were collated and presented in the official forum for further follow up and action.</p>
E-Content Workshop for Staff	31 st September and 1 st October 2016	This workshop primarily aims to sensitize the dynamics of E-content creation and produce a sample E-content in the form of the short learning object. It specifically aims at developing the skills of writing for E-learning text and script for the video lecture. Dr.P.Malliga, Associate Professor & Head, i/c, Centre for Educational Media and Technology, National Institute of Technical Teachers Training and Research, (NITTTR) was the resource person. The staff were encouraged to come out with e-content and e-content was created successfully.
All India Survey on Higher Education	The report for the All India Survey on Higher Education was submitted on 13 th January 2017.	Data collated and submitted in time.

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AQAR – Annual Quality Assurance Report	The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 29 th September 2016	Data collated and submitted in time.
Springboard – Leadership Program for Quality Circle Members	<ul style="list-style-type: none"> • Three sessions on various themes of leadership were conducted on 22nd August 2016, guest address Mr. Jesuraj Prince Jayachandran – Student Counsellor On the Topic - Discover A Leader In You. • The second session of Springboard was on 16th February 2017 - Mr. Parag Kapadia, Management Advisor, and Mentor, KapitalKonnnect on the topic Decision Making Skills. • The third session of Springboard was on 17th March 2017 by Dr. Bernard D' Sami on Leadership for Social Change. 	Quality Circle members were trained to develop decision-making skills and sensitized on social sensitivity to emerge as responsible leaders.
Staff Assessment	<ul style="list-style-type: none"> • The First Staff Assessment for the academic year was conducted between 10th and 20th October 2016. • The Second Staff Assessment and the Exit Poll for Final Year Students for the academic year was conducted between 22nd March and 4th April 2017. 	The collated report was given to the staff members by the Principal. The staff members were asked to go through the various indicators for their better and greater improvement over teaching methodologies.

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NIRF - National Institutional Ranking Framework	Details of our college was submitted to the Ministry of Human Resource Development on 19 th December 2016	Data collated and submitted in time and the college was ranked 2 nd in the category of colleges.
Media Ranking	Data submitted for various media ranking. <ul style="list-style-type: none"> The Week Survey Was submitted on 24th March 2017. The India Today Survey for Best College Ranking in Arts, Commerce, and Science was submitted on 15th February 2017. 	The college was ranked based on the data submitted, which has been considered as one of the benchmarks for quality sustenance and enhancement.
Feedback	1.Exit Poll from outgoing students was done along with staff assessment online. 2.Feedback from parents.	The feedback were collated and taken for appropriate action.
Stock Verification	Conducted on 10 th April 2017 for Arts & Commerce departments and for Departments of Science Disciplines and Outreach on 11 th April 2017.	The stock verification enabled the college to verify not only the ground balance but also to help the administration in achieving the larger objectives of inventory management. Stock verification is an important tool to have a database on resources and to prevent inefficient lock up of resources.
IQAC Meetings	Four meetings with members of IQAC and Extended IQAC were conducted during the year to plan, execute and evaluate the quality initiatives of IQAC.	Plan of action, Execution and follow up of the outcome for assurance of quality initiatives.
Newsletter	One of the regular activities of quality circle members	Consolidation of various activities in a report form to be shared with the stakeholders of the college. It enhances the writing skills of the students and gives the platform to students to exhibit their creative writing.


Dr.A.Xavier Mahimairaj
IQAC Coordinator


Rev.Dr.M.Arockiasamy Xavier,S.J.
Principal