

VALUE ADDED COURSES  
(2018-2019)

DDU KAUSHAL KENDRA  
Loyola College  
Chennai

<b>Key Indicator - 1.3 Curriculum Enrichment (40)</b>				
1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years (10) (Data Template 1.3.2 and 1.3.3 Combined)				
1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above				
<b>S. No.</b>	<b>Name of the value added courses</b>	<b>Year of offering</b>	<b>No. of times offered during the same year</b>	<b>No. of Participants</b>
<b>Year -1 (2018)</b>				
1	A Course on Documentary Film Production	4 <sup>th</sup> to 6 <sup>th</sup> July 2018	1	47
2	MF Media Animation Pvt. Ltd.	5 <sup>th</sup> September to 14th November 2018	1	24
3	Training on Broadband Technician Bharat Sanchar Nigam Limited, (A Govt. of India Enterprise)	02 March 2019 to 23 April 2019	1	26

## **A COURSE ON DOCUMENTARY FILM PRODUCTION**


**4<sup>th</sup> to 6<sup>th</sup> July 2018**

A Course on Documentary Film Production was organised by department of KAUSHAL Kendra for III B.Voc. Digital Journalism students (16UDJ Batch) from 4 - 6 July 2018 in the drawing studio. The veteran documentary filmmaker cum activist Mr. Amudhan R.P curated the workshop.

### **Course Content**

1. Shots and techniques
2. Frames
3. Music
4. Editing
5. Hands on experience of handling camera.
6. Recording voice over & handling ambience sound

## Brochure & Permission Letter



*Love working behind the scenes?*


# DOCUMENTARY FILMMAKING WORKSHOP


*for 16UDJ B.Voc. Digital Journalism students*

**R P AMUDHAN**  
DOCUMENTARY FILMMAKER

**July 4,5 & 6, 2018**  
**from 8:30 a.m. - 5:00 p.m.**

\*\*\*\*\*





**LOYOLA COLLEGE**  
(AUTONOMOUS)  
NINGAMBAKKAM, CHENNAI - 600 034.  
TAMILNADU, INDIA  
DEEN DAYAL UPADHYAY KAUSHAL KENDRA  
Phone : 044-28 17 82 00  
Mobile : +91 9844 15 64 33  
E-mail : loyolakaushal@loyolacollege.edu  
Web : www.loyolacollege.edu

26th June 2018

The Principal,  
Loyola College,  
Chennai-34


SUB: Seeking approval for workshop budget | DDU KAUSHAL Kendra

Respected Rev. Fr. Principal,  
Meetings.

We request you to peruse the details on the upcoming workshop Documentary Film Making for students of Digital Journalism at in the department. Kindly approve the budget allocated for it.

WORKSHOPS		
Venue	Drawing studio, CET	
Date	July 04, 05, and 06 2018. 3 days workshop	
Time	9 am to 5.00 pm	
No. of Students	47	
Department	DDU KAUSHAL Kendra	
BUDGET PLAN		
ITEM	QUANTITY	PLANNED EXPENSES
Resource Personnel	1x 5000	Rs.15,000
Hiring Charges (Equipments)	For three days	Rs 20,000
Refreshment	For three days	Rs 1,000
Miscellaneous		Rs 4000
Student's Contribution	Rs.100/- per student	(-) Rs.4700
<b>Total</b>		<b>Rs.40,000</b>

Requesting your approval and best wishes for a successful workshop for the students.

With Regards,  
  
Director

*"Let Your Light Shine"*



**Mr. R.P. Amudhan. Documentary film-maker with III B.Voc. Digital Journalism students in the Drawing studio, DDU KAUSHAL Kendra, Loyola College.**





*Mr. R. P. Amudhan, documentary film-maker interacting with the students.*

# MF Media Animation Pvt. Ltd.

5<sup>th</sup> September to 14th November 2018

Certificate course on Creating 2D and 3D Animation using Open Source Software like Hitfilm, Gimp, Inkscape, Video scribe, Blender. Training by industry experts followed by Internship, Part time job opportunities and full time placement for selected candidates.

## Course Content

### MF Media Animation Pvt. Ltd.

Certificate course on Creating 2D and 3D Animation using Open Source Software like Hitfilm, Inkscape, Blender. Training by industry experts followed by Internship, Part time job opportunities and full time placement for selected candidates.

#### Course Content

Date	Timings	Training Details - Loyola Schedule
7/9/18 to 9/9/18	2 - 4 PM	Introduction about Animedia
10/9/18	2 - 4 PM	2D - "INKSCAPE" FUNDAMENTALS
20/9/18 to 24/9/18	2 - 4 PM	2D SOFTWARE SESSION - "HITFILM" FUNDAMENTALS
25/9/18 to 26/9/18	2 - 4 PM	2D SOFTWARE SESSION - "GIMP" FUNDAMENTALS
27/9/18 to 28/9/18	2 - 4 PM	2D SOFTWARE SESSION - "INKSCAPE" FUNDAMENTALS
1/10/18 to 4/10/18	2 - 4 PM	2D SOFTWARE SESSION - "Hitfilm" FUNDAMENTALS
12/10/18 to 15/10/18	2 - 4 PM	2D SOFTWARE SESSION - "Videoscibe" FUNDAMENTALS
1/11/18 to 13/11/18	2 - 4 PM	ON THE JOB TRAINING
14/11/18	2 - 4 PM	3D MODELLING
15/11/18	2 - 4 PM	UV MAPPING
16/11/18	2 - 4 PM	TEXTURING
19/11/18	2 - 4 PM	TEXTURING
20/11/18	2 - 4 PM	RIGGING
22/11/18	2 - 4 PM	RIGGING
23/11/18	2 - 4 PM	RIGGING
24/11/18	2 - 4 PM	LIGHTING
26/11/18	2 - 4 PM	LIGHTING
27/11/18	2 - 4 PM	RENDERING
28/11/18	2 - 4 PM	FX/SIMULATIONS
29/11/18	2 - 4 PM	GENERAL ANIMATION
30/11/18	2 - 4 PM	GENERAL ANIMATION
1/12/18 to 16/1/19	2 - 4 PM	INTERNSHIP PERIOD

  
M. MALINI  
DIRECTOR  
DDU KAUSHAL KENDRA



**Mr. Mark founder of MF media, explaining about the workflow.**



**Mr. Mark interacting with the students.**



## Permission Letter



**LOYOLA COLLEGE**  
(AUTONOMOUS)

NUNGAMBAKKAM, CHENNAI - 600 034.  
TAMILNADU, INDIA

DEEN DAYAL UPADHYAY KAUSHAL KENDRA

Phone : 044-28 17 82 00

Mobile : +91 94 44 15 64 33

E-mail : [loyolakaushal@loyolacollege.edu](mailto:loyolakaushal@loyolacollege.edu)

Web : [www.loyolacollege.edu](http://www.loyolacollege.edu)

5th Sep, 2018

To  
**The Principal,**  
Loyola College,  
Chennai.

Respected Rev. Fr. Principal,

**SUB: Requesting approval for conducting after-class training sessions and Part time jobs to students from MF Media, Reg.**

Greetings from DDU KAUSHAL Kendra!

As discussed earlier, the animation company, MF Media is willing to provide after class training sessions to 24 selected students. The training would also be followed by part time job opportunities from the company and paid internships for the selected students. The company is willing to pay Rs. 20,000/- to 10 selected students and Rs. 5000/- to the other 14 students for the training period. The Internship period will also be paid with Rs. 10,000/- per student.

In view of this, we request you to provide permission to proceed with the same in the KAUSHAL Kendra department.

The schedule for the same is attached.

Thanks for all the support and understanding.

With Regards,

*M.H.*  
5/9/18

Director

*Gandhi*

## Bharat Sanchar Nigam Limited

(A Govt. of India Enterprise)

02 March 2019 to 23 April 2019

### Training on Broadband Technician

A Certificate course on Broadband Technician was organised by the Department of DDU KAUSHAL Kendra, Loyola College Chennai in collaboration with Bharat Sanchar Nigam Limited.

The training was successfully completed and was sponsored by Tamil Nadu Skill Development Corporation and Conducted by Rajiv Gandhi Memorial Telecom Training Centre, BSNL, Chennai -16. The trainees will be paid a stipend of Rs. 100/- per training day.

### Course Content

Date	Time	Course Content
02/03/2019	11:30 AM to 1:30 PM	Orientation about BSNL Networking Training
04/03/2019	11:30 AM to 1:30 PM	Aggregate awareness of mining
05/03/2019	11:30 AM to 1:30 PM	Equipment installation and configuring CPE
06/03/2019	11:30 AM to 1:30 PM	Comprehend and initiate the importance of reporting and recording
07/03/2019	11:30 AM to 1:30 PM	Establish connection amongst service provider gateway
08/03/2019	11:30 AM to 1:30 PM	CPE and user device
11/03/2019	11:30 AM to 1:30 PM	Identify, locate and execute CPE faults,
12/03/2019	11:30 AM to 1:30 PM	Cable and connector faults
23/03/2019	10:00 AM to 1:00 PM	On Job Training in BSNL Training Centre
24/03/2019	10:00 AM to 1:00 PM	On Job Training in BSNL Training Centre
30/03/2019	10:00 AM to 1:00 PM	On Job Training in BSNL Training Centre
31/03/2019	10:00 AM to 1:00 PM	On Job Training in BSNL Training Centre
22/04/2019	10:00 AM to 1:00 PM	On Job Training in BSNL Training Centre
23/04/2019	10:00 AM to 1:00 PM	Exam Was conducted by BSNL Training Centre

M. Malini  
02/03/2019  
M. MALINI  
DIRECTOR  
DDU KAUSHAL KENDRA

Poster



**Bharat Sanchar Nigam Limited**  
(A Govt. of India Enterprise)  
**Training on Broadband Technician**  
For the Students of KAUSHAL kendra,  
Loyola College, Chennai.

02 March 2019 to 23 April 2019

Time: 11:30 A.M to 2:00 P.M

Venu: Drawing Studio KAUSHAL Kendra





## Photos



**Junior Engineer – BSNL Training Centre, Meenambakkam giving introduction about the course to the students of KAUSHAL Kendra**



**Junior Engineer – BSNL Training Centre, Meenambakkam giving introduction about the course to the students of KAUSHAL Kendra**





**Mr. Ramesh, Junior Engineer – BSNL Training Centre, Meenambakkam explaining about the benefits of the course to the KAUSHAL Kendra Students**

# A COURSE ON DOCUMENTARY FILM PRODUCTION

4<sup>th</sup> to 6<sup>th</sup> July 2018

## Students List / Attendance Sheet

III B.Voc Digital Journalism						
Students Name List						
WORKSHOP DOCUMENTARY FILM MAKING						
Sl.No.	Register No.	Student Name	8.15 am	12.00 Am	3.00 pm	04-07-18
1	16-UDI-001	A SAM DENNIS	✓	✓	✓	
2	16-UDI-002	DAVID JOHN J	✓	✓	✓	
3	16-UDI-003	AMAL JOYSON A	✓	✓	✓	
4	16-UDI-004	DINESH K	✓	✓	✓	
5	16-UDI-005	MONICKA K	✓	✓	✓	
6	16-UDI-006	ARUN KUMAR R	A	A	A	
7	16-UDI-007	MANIBHARATHI R	✓	✓	✓	
8	16-UDI-008	MADHUMITHA D	✓	✓	✓	
9	16-UDI-009	M SAI NAVEEN	✓	✓	✓	
10	16-UDI-010	SANTHANA SIMON S	✓	✓	✓	
11	16-UDI-011	AARTHIR	✓	✓	✓	
12	16-UDI-012	L HADRIAN SACHIT	✓	✓	✓	
13	16-UDI-013	K NITISH KUMAR	✓	✓	✓	
14	16-UDI-014	MUTHUKUMARAN CM	✓	✓	✓	
15	16-UDI-015	RAVINDRAN A	A	A	A	
16	16-UDI-016	JAYASURIYA K	✓	✓	✓	
17	16-UDI-017	CHANDHRU S	✓	✓	✓	
18	16-UDI-019	JOHNSON A	✓	✓	✓	
19	16-UDI-020	JOSEPH IMMANUEL T	✓	✓	✓	
20	16-UDI-021	RAMESWARI S	✓	✓	✓	
21	16-UDI-022	VIRANCH DAMANI	✓	✓	✓	
22	16-UDI-023	ARUL JOSEPH RAJ A	✓	✓	✓	
23	16-UDI-024	V. MARCIAN XAVIER	✓	✓	✓	
24	16-UDI-025	SUSHMITA KUMARI	✓	✓	✓	
25	16-UDI-026	SHANTH RAJUL RAJ N	✓	✓	✓	
26	16-UDI-027	KIRUBAKARAN S	✓	✓	✓	
27	16-UDI-028	B.SATHISH KUMAR	A	A	A	



*M. Malini*  
**M. MALINI**  
 DIRECTOR  
 DDU KAUSHAL KENDRA

Sl.No	Register No.	Student Name				
28	16-UDI-029	VJAY IMMANUEL JOSEPH S	✓	✓	✓	
29	16-UDI-030	BHARATHRAJ S	✓	✓	L	S. Bhanu Prasad
30	16-UDI-031	J. ANTONY VICTOR JUDE	✓	✓	L	J. Jude
31	16-UDI-032	ANTO D	✓	✓	L	A
32	16-UDI-033	PETER ALPHONSE K	✓	✓	✓	
33	16-UDI-034	HITESH Y	✓	✓	✓	Hitesh y
34	16-UDI-035	PANNEER SELVAM	✓	✓	✓	B.P.
35	16-UDI-036	J. DINESH KUMAR	✓	✓	✓	J. D.
36	16-UDI-037	ROSANA MARIA SCHELLITO	✓	✓	✓	R.M.S.
37	16-UDI-038	MANIMARAN S	✓	✓	L	
38	16-UDI-039	SHABANA BANU S	✓	✓	✓	S. B.
39	16-UDI-040	K. VASANTH	✓	✓	L	K. V.
40	16-UDI-041	P. SAMUEL	✓	✓	L	P. S.
41	16-UDI-042	A. FRANKLIN SWAMI DOSS	✓	✓	✓	A. F. S.
42	16-UDI-043	SANTHOSH RAJ S	✓	✓	✓	S. R.
43	16-UDI-044	RAJESH M	✓	✓	✓	R. M.
44	16-UDI-045	RACHEL MARGARETTE R A	✓	✓	✓	R. M. R. A.
45	16-UDI-046	VIGNESH N	A	A	A	V. N.
46	16-UDI-047	DHARANI P	✓	✓	✓	P. D.
47	16-UDI-048	AMARNATH T	A	A	A	A. T.
48	16-UDI-049	CHANDRA PRASAD B	✓	✓	✓	C. P. B.
49	16-UDI-050	ARAVINDHAN M	A	A	A	A. M.

M. MALINI  
DIRECTOR  
DDU KAUSHAL KENDRA





III B.Voc Digital Journalism

Students Name List

WORKSHOP DOCUMENTARY FILM MAKING

05-07-18

Sl.No.	Register No.	Student Name				
1	16-UDJ-001	A SAM DENNIS	✓	✓	L	<i>[Signature]</i>
2	16-UDJ-002	DAVID JOHN J	✓	✓	L	<i>[Signature]</i>
3	16-UDJ-003	AMAL JOYSON A	<del>A</del> L	✓	✓	<i>[Signature]</i>
4	16-UDJ-004	DINESH K	<del>A</del> L	✓	L	<i>[Signature]</i>
5	16-UDJ-005	MONICKA K	✓	✓	✓	<i>[Signature]</i>
6	16-UDJ-006	ARUN KUMAR R	A	A	A	A
7	16-UDJ-007	MANIBHARATHI R	✓	✓	✓	<i>[Signature]</i>
8	16-UDJ-008	MADHUMITHA D	✓	✓	✓	<i>[Signature]</i>
9	16-UDJ-009	M SAI NAVEEN	✓	✓	✓	<i>[Signature]</i>
10	16-UDJ-010	SANTHANA SIMON S	✓	✓	✓	<i>[Signature]</i>
11	16-UDJ-011	AARTHI.R	✓	✓	✓	R. Arthi
12	16-UDJ-012	L HADRIAN SACHIT	A	A	A	A
13	16-UDJ-013	K NITISH KUMAR	✓	✓	✓	<i>[Signature]</i>
14	16-UDJ-014	MUTHUKUMARAN CM	✓	✓	✓	<i>[Signature]</i>
15	16-UDJ-015	RAVINDRAN A	A	A	A	A
16	16-UDJ-016	JAYASURIYA K	A	✓	✓	<i>[Signature]</i>
17	16-UDJ-017	CHANDHRU S	A	✓	✓	<i>[Signature]</i>
18	16-UDJ-019	JOHNSON A	✓	✓	L	<i>[Signature]</i>
19	16-UDJ-020	JOSEPH IMMANUEL T	✓	✓	L	<i>[Signature]</i>
20	16-UDJ-021	RAMESWARI S	✓	✓	✓	<i>[Signature]</i>
21	16-UDJ-022	VIRANCH DAMANI	<del>A</del> L	✓	✓	<i>[Signature]</i>
22	16-UDJ-023	ARUL JOSEPH RAJ A	<del>A</del> L	✓	L	<i>[Signature]</i>
23	16-UDJ-024	V. MARCIAN XAVIER	✓	✓	L	<i>[Signature]</i>
24	16-UDJ-025	SUSHMITA KUMARI	✓	✓	✓	<i>[Signature]</i>
25	16-UDJ-026	SHANTH RAGUL RAJ N	<del>A</del> L	✓	L	<i>[Signature]</i>
26	16-UDJ-027	KIRUBAKARAN S	✓	✓	✓	<i>[Signature]</i>
27	16-UDJ-028	B.SATHISH KUMAR	A	A	A	A



*[Signature]*  
M. MALINI  
DIRECTOR  
DDU KAUSHAL KENDRA



Sl.No.	Register No.	Student Name				05-07-18
28	16-UDJ-029	VIJAY IMMANUEL JOSEPH S	A	A	A	A
29	16-UDJ-030	BHARATHIRAJ S	✓	✓	✓	S. Bharathiraj
30	16-UDJ-031	J.ANTONY VICTOR JUDE	✓	✓	L	S. Jude
31	16-UDJ-032	ANTO D	✓	✓	✓	A
32	16-UDJ-033	PETER ALPHONSE.K	✓	✓	✓	Peter Alphonse
33	16-UDJ-034	HITESH Y	✓	✓	L	Hitesh Y
34	16-UDJ-035	PANNEER SELVAM	✓	✓	✓	Panneer Selvam
35	16-UDJ-036	I.DINESH KUMAR	A	A	A	A
36	16-UDJ-037	ROSANA MARIA SCHELLITO	✓	✓	✓	Rosana Maria
37	16-UDJ-038	MANIMARAN S	A	✓	✓	Manimaran S
38	16-UDJ-039	SHABANA BANU S	✓	✓	✓	Shabana Banu S
39	16-UDJ-040	K.VASANTH	L	✓	L	K. Vasanth
40	16-UDJ-041	P. SAMUEL	✓	✓	L	P. Samuel
41	16-UDJ-042	A.FRANKLIN SWAMI DOSS	✓	✓	✓	A. Franklin Swami Doss
42	16-UDJ-043	SANTHOSH RAJ S	✓	✓	✓ (A)	A
43	16-UDJ-044	RAJESH M	A	A	A	A
44	16-UDJ-045	RACHEL MARGARETTE R A	✓	✓	✓	Rachel Margarette R A
45	16-UDJ-046	VIGNESH N	A	A	A	A
46	16-UDJ-047	DHARANI P	A	A	A	A
47	16-UDJ-048	AMARNATH T	A	A	A	A
48	16-UDJ-049	CHANDRA PRASAD B	✓	✓	✓	Chandra Prasad B
49	16-UDJ-050	ARAVINDHAN M	L	✓	✓	Aravindhan M

M. Malini  
 M. MALINI  
 DIRECTOR  
 DDU KAUSHAL KENDRA





**Students Name List**  
**WORKSHOP DOCUMENTARY FILM MAKING**

06-07-18

Sl.No.	Register No.	Student Name			
1	16-UDJ-001	A SAM DENNIS	AL ✓	✓	<i>[Signature]</i>
2	16-UDJ-002	DAVID JOHN J	A	A	A
3	16-UDJ-003	AMAL JOYSON A	✓	✓	<i>[Signature]</i>
4	16-UDJ-004	DINESH K	✓	✓	<i>[Signature]</i>
5	16-UDJ-005	MONICKA K	✓	✓	<i>[Signature]</i>
6	16-UDJ-006	ARUN KUMAR R	A	A	A
7	16-UDJ-007	MANIBHARATHI R	✓	✓	<i>[Signature]</i>
8	16-UDJ-008	MADHUMITHA D	✓	✓	<i>[Signature]</i>
9	16-UDJ-009	M SAI NAVEEN	✓	✓	<i>[Signature]</i>
10	16-UDJ-010	SANTHANA SIMON S	✓	✓	<i>[Signature]</i>
11	16-UDJ-011	AARTHIL R	AL	✓	<i>[Signature]</i>
12	16-UDJ-012	L HADRIAN SACHIT	A	A	A
13	16-UDJ-013	K NITISH KUMAR	✓	✓	<i>[Signature]</i>
14	16-UDJ-014	MUTHUKUMARAN CM	✓	✓	<i>[Signature]</i>
15	16-UDJ-015	RAVINDRAN A	A	A	A
16	16-UDJ-016	JAYASURIYA K	✓	✓	<i>[Signature]</i>
17	16-UDJ-017	CHANDHRU S	✓	✓	<i>[Signature]</i>
18	16-UDJ-019	JOHNSON A	✓	✓	<i>[Signature]</i>
19	16-UDJ-020	JOSEPH IMMANUEL T	✓	✓	<i>[Signature]</i>
20	16-UDJ-021	RAMESWARI S	AL	✓	<i>[Signature]</i>
21	16-UDJ-022	VIRANCH DAMANI	✓	✓	A
22	16-UDJ-023	ARUL JOSEPH RAJ A	✓	✓	<i>[Signature]</i>
23	16-UDJ-024	V. MARCIAN XAVIER	✓	✓	<i>[Signature]</i>
24	16-UDJ-025	SUSHMITA KUMARI	✓	✓	A
25	16-UDJ-026	SHANTH RAGUL RAJ N	✓	✓	<i>[Signature]</i>
26	16-UDJ-027	KIRUBAKARAN S	✓	✓	<i>[Signature]</i>
27	16-UDJ-028	B.SATHISH KUMAR	A	A	<i>[Signature]</i>



*M. Malini*  
**M. MALINI**  
DIRECTOR  
KENDRA



Sl.No.	Register No.	Student Name				06-07-18
28	16-UDJ-029	VIJAY IMMANUEL JOSEPH S	A	A	A	
29	16-UDJ-030	BHARATHIRAJ S	✓	✓	S. Bharathi	
30	16-UDJ-031	J.ANTONY VICTOR JUDE	✓	✓	A. Jude J	
31	16-UDJ-032	ANTO D	AL	✓	Anto D	
32	16-UDJ-033	PETER ALPHONSE.K	✓	✓	Peter Alph.	
33	16-UDJ-034	HITESH Y	✓	✓	Hitesh Y	
34	16-UDJ-035	PANNEER SELVAM	✓	✓	Panneer Selvam	
35	16-UDJ-036	I.DINESH KUMAR	A	A	A	
36	16-UDJ-037	ROSANA MARIA SCHELLITO	✓	✓	Rosana Maria	
37	16-UDJ-038	MANIMARAN S	AL	✓	Manimaran S	
38	16-UDJ-039	SHABANA BANU S	✓	✓	Shabana Banu S	
39	16-UDJ-040	K.VASANTH	AL	✓	K. Vasanth	
40	16-UDJ-041	P. SAMUEL	✓	✓	P. Samuel	
41	16-UDJ-042	A.FRANKLIN SWAMI DOSS	✓	✓	A. Franklin Swami Doss	
42	16-UDJ-043	SANTHOSH RAJ S	✓	✓	Santhosh Raj S	
43	16-UDJ-044	RAJESH M	A	A	A	
44	16-UDJ-045	RACHEL MARGARETTE R A	✓	✓	Rachel Margarette R A	
45	16-UDJ-046	VIGNESH N	A	A	A	
46	16-UDJ-047	DHARANI P	A	A	A	
47	16-UDJ-048	AMARNATH T	A	A	A	
48	16-UDJ-049	CHANDRA PRASAD B	✓	✓	Chandras	
49	16-UDJ-050	ARAVINDHAN M	✓	✓	Aravindhana M	

M. Malini  
M. MALINI  
DIRECTOR  
DDU KAUSHAL KENDRA





**MF Media Animation Pvt. Ltd.**  
**5th September to 14th November 2018**

**Students Name List /Attendance**

VALUE ADDED COURSE  
 STUDENT LIST & ATTENDANCE

S.NO.	DEPT. NO.	NAME	7th Sept	10th Sept	13th Sept	17th Sept	24th Sept	28th Sept	27th Sept	28th Sept	10th Oct	3rd Oct	4th Oct	14th Nov
1	16-UN-001	KAMAN	-	-	P	P	P	P	P	P	P	P	P	A
2	16-UN-002	LAKSHMANAN	P	P	P	P	P	P	P	P	P	P	P	A
3	16-UN-008	DEEPA A	P	P	P	P	P	P	P	P	P	P	P	A
4	16-UN-011	GOKULANATHAN M	P	P	P	P	P	P	P	P	P	P	P	A
5	16-UN-015	ANTONY ARAVIND M	P	P	P	P	P	P	P	P	P	P	P	A
6	16-UN-033	SUREE RANI K	P	P	P	P	P	P	P	P	P	P	P	A
7	17-PAN-001	ABITHA A	P	P	P	P	P	P	P	P	P	P	P	A
8	17-PAN-002	DHIVYA LAKSHMI A	P	P	P	P	P	P	P	P	P	P	P	A
9	17-PAN-003	MITHRAN S MICHAEL	P	P	P	P	P	P	P	P	P	P	P	A
10	17-PAN-004	DHEEPAK G	P	P	P	P	P	P	P	P	P	P	P	A
11	17-PAN-005	KARTHIKEYAN S	P	P	P	P	P	P	P	P	P	P	P	A
12	17-PAN-008	ANUGRAHA MARY ABRAHAM	P	P	P	P	P	P	P	P	P	P	P	A
13	17-PAN-013	RAVESHKRISHNA K	P	P	P	P	P	P	P	P	P	P	P	A
14	17-PAN-014	DHANASEKARAN	P	P	P	P	P	P	P	P	P	P	P	A
15	17-PAN-015	DHIVYA PUSHPAM G K	P	P	P	P	P	P	P	P	P	P	P	A
16	17-PAN-016	SHEERVA VINCENT	P	P	P	P	P	P	P	P	P	P	P	A
17	18-PAN-001	NOORIA ESMALZADE	P	P	P	P	P	P	P	P	P	P	P	A
18	18-PAN-009	VIGNESH U	P	P	P	P	P	P	P	P	P	P	P	A
19	18-PAN-010	MEENAKSHI SUNDAR R	P	P	P	P	P	P	P	P	P	P	P	A
20	18-PAN-012	AMALITHI P V	P	P	P	P	P	P	P	P	P	P	P	A
21	18-PAN-014	SHARBA CHANDRANGADAN	P	P	P	P	P	P	P	P	P	P	P	A
22	18-PAN-017	SHAFI AHAMID K	P	P	P	P	P	P	P	P	P	P	P	A
23	18-PAN-019	EBHVENZER J	P	P	P	P	P	P	P	P	P	P	P	A
24	18-PAN-020	KARTHIK G	P	P	P	P	P	P	P	P	P	P	P	A
5	16-UN-006	M S ANJALI Ramach	Late	A	A	A	A	A	A	A	A	A	A	A
	16-UN-012	SENODIR MURUGAN S K RISHI												

*[Handwritten Signature]*



*[Handwritten Signature]*

**M. MALINI**  
 DIRECTOR  
 DDU KAUSHAL KENDRA



# Training on Broadband Technician

Bharat Sanchar Nigam Limited

(A Govt. of India Enterprise)

02 March 2019 to 23 April 2019

LOYOLA KAUSHAL KENDRA

Students Attendance For Bsnl Training Program

SL.NO.	ENROLL NO.	STUDENTS NAME	4/3/19	5/3/19	6/3/19	7/3/19	8/3/19	11/3/19	12/3/19
1	16-UAN-008	DEEPA.A	A	A	A	A	A	A	A
2	16-UAN-010	VEERAMANI V	A	A	A	A	A	A	A
3	16-UAN-021	KAVIARASAN S	A	A	A	A	A	A	A
4	16-UAN-035	PRASANTH J	A	A	A	A	A	A	A
5	16-UAN-042	SIVAKUMAR C	A	A	A	A	A	A	A
6	16-UAN-045	VIJAY R	A	A	A	A	A	A	A

 DIRECTOR  
DDU KAUSHAL KENDRA  
Loyola College, Chennai-600 034

4/3/19 5/3/19 6/3/19 7/3/19 8/3/19 11/3/19 12/3/19

7	17-UAN-010	RAIMON I	✓	✓	✓	S.P.	I.S.	I.S.	I.S.
8	17-UAN-012	VAISHNAVI E	✓	✓	✓	F. Vaidyan		F. Vaidyan	F. Vaidyan
9	17-UAN-015	INFANT RAYMOND J A	✓	✓	✓	Raymond	Raymond	Raymond	Raymond
10	17-UAN-018	AROKIA ALEX A	✓	✓	✓	Arokiya	Arokiya	Arokiya	Arokiya
11	17-UAN-019	CHRIS SHARON V	✓	✓	✓	Chris	Chris	Chris	Chris
12	17-UAN-029	SILAMBARASA N N	✓	✓	✓	Silambarasa			
13	17-UAN-031	KAMAAL BASHA S	✓	✓	✓	K. Chand Babu	K. Chand Babu	K. Chand Babu	K. Chand Babu
14	17-UAN-032	SUSAI AKASH S	✓	✓	✓	S. Susai	S. Susai	S. Susai	S. Susai
15	17-UAN-034	ASHWINI A	✓	✓	✓	Ashwini	Ashwini	Ashwini	Ashwini

DIRECTOR  
 DDU KAUSAL KENDRA  
 Loyola College, Chennai-600 034



4/3/19 5/3/19 6/3/19 7/3/19 8/3/19 11/03/19 12/03/2019

16	17-UAN-035	THAMINA A	✓	✓	✓	A. Princy	A. Princy	A. Princy	A. Princy
17	17-UAN-038	IMMANU VALLARASI ZEETA M	✓	✓	✓	M. Princy	M. Princy	M. Princy	M. Princy
18	17-UAN-040	EDIN RAJA G	✓	✓	✓	Credition	Credition	Credition	Credition
19	17-UAN-042	YOUHPAUL DHANRAJ. A	✓	✓	✓	N. Princy	N. Princy	N. Princy	N. Princy
20	17-UAN-043	RAKESH S	✓	✓	✓	S. Princy	S. Princy	S. Princy	S. Princy
21	17-UDJ-008	FELIX	✓	✓	✓				

16-UAN-008 : Deepa

17-UAN-39-KANADANSON

17-UDJ-011 Sulash

16-UDJ-013 K. NITISE KUMAR

16-UDJ-030 Bhaktikiri

**A COURSE ON DOCUMENTARY FILM PRODUCTION**

**4<sup>th</sup> to 6<sup>th</sup> July 2018**

**Certificate**



**MF Media Animation Pvt. Ltd.**

**5<sup>th</sup> September to 14th November 2018**

**Certificate**



**LOYOLA COLLEGE**  
(College of Excellence)

**LOYOLA COLLEGE** (AUTONOMOUS)  
COLLEGE OF EXCELLENCE  
DEPARTMENT OF KAUSHAL KENDRA

**MF MEDIA**

**CERTIFICATE  
OF APPRECIATION**

This is to Certify that \_\_\_\_\_ of B.Voc. / M.Voc. 3D Animation Student of *DDU KAUSHAL Kendra, Loyola College* has successfully completed the Value-added course conducted in collaboration with *MF MEDIA India Private Limited* from *7th September 2018 to 13th December 2018*.

*Contact Hours: 36 hrs*  
*Application Covered: Ink Scape, VideoScribe, Storyline 360, Hitfilm Express, Blender.*

Principal  
*Loyola College*

Director  
*DDU KAUSHAL Kendra*

Director  
*MF MEDIA India private Limited*



## Letter of Offer

**MF MEDIA**

To,

**Ms. ANUGRAHA MARY ABRAHAM,**  
(17-PAN-008) - M.VOC,  
Department Kaushal Kendra,  
Loyola College, Chennai-34.

Dear Ms. ANUGRAHA MARY ABRAHAM,

With reference to your application and subsequent interview/discussion held on 12<sup>th</sup> Feb 2019, for the position of "**Project Manager**", we are pleased to give you this offer. We are offering you gross salary of Rs.25, 000/- Per month (Rupees Twenty five thousand only). It includes (**Professional tax, TDS, and Provident fund**).

### 1. Documents to be submitted by you at the time of Joining

You are requested to provide the copies of the following documents along with the original certificates/testimonials (Originals only for verification purpose and will be returned back immediately).

- 1.1) Photocopy of your educational & employment related documents.
- 1.2) Photocopy of your ID Proof like driving license / Voter's ID / PAN card / Passport.
- 1.3) Passport size photographs – 4 nos.
- 1.4) Photocopy of passport.
- 1.5) Photocopy of PAN Card.
- 1.6) Photocopy of last 3 months pay slip.

### 2. Office Timings

- 2.1) The Office Timings:
- |               |   |
|---------------|---|
| Week Days     | : 08:15 AM to 06:00 PM.                           |
| Saturdays     | : 08:15 AM to 01:00 PM.                           |
| Lunch Break   | : 01.00 PM to 02.00 PM.                           |
| Break Timings | : 11.00 AM to 11.15 AM &<br>04.00 PM to 04.15 PM. |

- 2.2) You should be inside office, on or before 08.15 AM. Arriving after 08.15 AM is late.
- 2.3) Arriving office late, very often, after 08.15 AM will have an impact at the time of your evaluations and Salary Hikes.
- 2.4) If you arrive after 08:45 AM frequently, then you will be given written warning.
- 2.5) If you are found, very often, arriving office late after 08:45 AM, HR has the rights to take stringent actions against you, including recommending to the French management, termination.

### **MF Media India Private Limited**

Regd. Office: New No.27, II Floor, Govindhan Street, Ayyavoo Colony, Aminjikarai, Chennai 600029  
Ph: +91-44-4854 3347 / 4855 2640 [info@mfmediaindia.com](mailto:info@mfmediaindia.com) [www.mfmediaindia.com](http://www.mfmediaindia.com)



**Training on Broadband Technician  
Bharat Sanchar Nigam Limited,  
(A Govt. of India Enterprise)  
02 March 2019 to 23 April 2019**

Certificate No: 3931/TNSDC-5/B-17 (BB\_CNI)/2019



**BHARAT SANCHAR NIGAM LIMITED  
(A GOVT. OF INDIA ENTERPRISE)**

## Certificate

Registration ID : 53971



*This is to certify that*  
**PAVITHRA S**  
*Thiru / Thirumathi / Selvi* .....

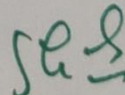
*has successfully completed training on* .....

**BROADBAND TECHNICIAN**

*from* 02/03/2019 *to* 23/04/2019 *sponsored by*  
*Tamilnadu Skill Development Corporation and conducted by*  
*Rajiv Gandhi Memorial Telecom Training Centre, BSNL, Chennai-16.*

*Conduct of the trainee during the training period is* **GOOD / FAIR.**

Date: 23/04/2019

  
Principal,  
RGM TTC,  
BSNL,  
Chennai.

Certificate No 3924/TNSDC-5/B-17 (BB\_CNI)/2019



**BHARAT SANCHAR NIGAM LIMITED**  
(A GOVT. OF INDIA ENTERPRISE)

## Certificate

Registration ID: 53862



*This is to certify that*

*Thiru / Thirumathi / Selvi* **KAMAAL BASHA S**

*has successfully completed training on* .....

**BROADBAND TECHNICIAN**

*from* 02/03/2019 *to* 23/04/2019 *sponsored by*

*Tamilnadu Skill Development Corporation and conducted by*

*Rajiv Gandhi Memorial Telecom Training Centre, BSNL, Chennai-16.*

*Conduct of the trainee during the training period is* **GOOD / FAIR.**

Principal,  
RGM TTC,  
BSNL,  
Chennai.

Date: 23/04/2019